



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

July 12, 2016

A regular meeting of the Winnebago City Council was held on Tuesday, July 12, 2016 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. City Attorney David Frundt.

Motion by Anderson, seconded by D. Johnson to approve the proposed meeting agenda of July 12, 2016 with additions. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by Robertson to approve the regular council meeting minutes of June 14, 2016 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Consent Items

Payments

Motion by Anderson, seconded by Robertson to approve all payments as listed on pages 6-21 of the council packet with addition. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Informational Items

Motion by Robertson, seconded by R. Johnson to approve all informational items as listed on pages 22-44 of the council packet. Discussion was held. Anderson asked for more detail on the department head reports. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Committee and Commission Reports

Motion by Robertson, seconded by R. Johnson to approve all committee and commission reports as listed on pages 45-46 of the council packet. Discussion was held regarding the mud jacking.

Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to public comment. Police Chief Olson noted that he extended the deadline for the part time officers applications until August 8 due to the lack of applications received. Hearing no more public comment, Mayor Schutt closed the meeting to public comments.

General Business

CenterPoint Energy Community Partnership Grant-Mark Christensen

Mark Christensen from CenterPoint Energy presented Amber Franklin a CPG Grant to the Winnebago Ambulance in the amount of \$2,000.00 for power cots. Council and staff thanked Mr. Christensen.

Resolution 604-2016-Appointing Election Judges

Motion by R. Johnson, seconded by Robertson to approve Resolution 604-2016 Appointing Election Judges as listed on page 47 of the Council Packet. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resolution 605-2016 Accepting Donation-American Legion Post #82

Motion by Anderson, seconded by D. Johnson to approve Resolution 605-2016 Resolution Accepting Donation to the City of Winnebago. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Police K-9 Request

Police Chief Olson explained his reasoning on why Winnebago would benefit from a K-9 dog. Discussion was held regarding the details of the K-9. Motion by D. Johnson, seconded by Anderson to approve Chief Olson to move ahead on the K9 search and purchase and to work out the details with the Emergency Services Committee. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Garbage & Recycling Contract Extensions

Motion by Anderson, seconded by Robertson to extend the Garbage Contract with B & B Sanitation and Recycling, LLC from 1/1/2018 to 12/31/2020. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by D. Johnson to extend the Recycling Contract with B & B Sanitation and Recycling, LLC from 1/1/2018 to 12/31/2020. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Coalition of Greater MN Cities Conference Request-Chris Ziegler

Motion by D. Johnson, seconded by Anderson to authorize City Administrator Ziegler to attend the CGMC conference on July 21, 2016 in Austin. D. Johnson requested that Ziegler give the Council a list of the highlights from the conference. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

E Charging Agreements-Resolution 606-2016 State of MN Joint Powers

City Attorney Frundt explained the reasoning for a new resolution and what the changes consisted of. Motion by Robertson, seconded by Anderson to approve Resolution 606-2016 Resolution Approving State of Minnesota Joint Powers Agreements with the City of Winnebago on Behalf of Its City Attorney and Police Department. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

General Engineering Agreement-City Engineer Winter

City Engineer Winter explained the purpose of the agreement. Motion by Anderson, seconded by Robertson to approve the Agreement for Professional Services from Bolton & Menk until December 31, 2018. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Preparation of Plans and Specifications-NW Area Street and Utility Project

City Engineer Winter explained the reasoning for moving forward on the project final design and specifications for the Northwest Area Street and Utility Improvement project. Motion by D. Johnson, seconded by Anderson to move forward with the final designs and specifications for the Northwest Area Street and Utility Improvement project from Bolton & Menk not to exceed \$330,000. R. Johnson expressed his concerns about costs moving forward. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Opposed: R. Johnson. Motion carried.

GIS Information Collection-City Engineer Winter

City Engineer Winter explained to the Council on what a GIS system was and what it can do for a City. He noted that the data would be collected and the City not be billed for this system until it was budgeted or the City had the funds available. Discussion was held. Motion by Robertson, seconded by R. Johnson to approve the proposal for the GIS mapping services from Bolton & Menk. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Zierke Built Manufacturing Funding Letter Request

Motion by Anderson, seconded by Robertson to table the funding letter request from Zierke Built until the next meeting. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

City Administrator Ziegler gave an overview of the League of Minnesota Cities Annual Conference that he attended in June. He also asked the Council for direction on the public nuisance properties. Discussion was held regarding what to do with the properties.

Other Business

No other business was discussed.

Reports

Ziegler addressed the following items:

- He updated the City Website.
- The baby pool is having chlorine issues so a new pump has been ordered. If that isn't the problem, controllers will be ordered.
- The League of MN Cities loss control was here last week. They focused on IT and Security so Jesse Lloyd of Bevcomm was present.
- Was unsure when the pavers were going to be back.
- Next month will have potential duplex sale, cleaning proposals and Benco building

R. Johnson had nothing to add.

Robertson wished Police Chief Olson luck with his K9.

Anderson stated the City has a lot of things to work on and to think about.

D. Johnson thanked the American Legion and CenterPoint for the donations. He stated he is looking forward to having a K9. He thanked Travis. He noted that the Library had 666 people attend just the special programs last month.

Mayor Schutt noted that the Hall of Fame for Jerome and Sue Behnke will be Saturday, July 30, 2016 from 2-4. He encouraged everyone to attend. He pointed out that National Night Out is coming up. He went over the survey that will be sent out to the NW area of town.

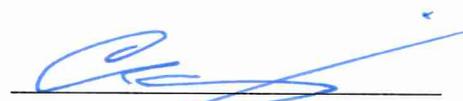
City Engineer Winter explained the importance of the Northwest Area survey and encouraged people to fill it out and send it back. He noted that no one from the City will see it.

Motion by Robertson, seconded by R. Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council August 8, 2016


Jeremiah Schutt-Mayor

ATTEST:


Chris Ziegler-City Administrator