



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

June 14, 2016

A regular meeting of the Winnebago City Council was held on Tuesday, June 14, 2016 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. City Attorney David Frundt.

Motion by Robertson, seconded by D. Johnson to approve the proposed meeting agenda of June 14, 2016. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by Robertson to approve the regular council meeting minutes of May 10, 2016 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Consent Items

Payments

Motion by Anderson, seconded by Robertson to approve all payments as listed on pages 6-17 of the council packet. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Informational Items

Motion by D. Johnson, seconded by R. Johnson to approve all informational items as listed on pages 18-47 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Committee and Commission Reports

Motion by Robertson, seconded by Anderson to approve all committee and commission reports as listed on pages 48-50 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Cliff Marx, 205 4th St NW, was present and was concerned about the public not being informed. He offered to bring in a list of ideas for the City Council and City Staff to review. Mayor Schutt and City Administrator Ziegler responded to Marx's concerns. Hearing no more public comment, Mayor Schutt closed the meeting to the public.

General Business

Steve Malchow-Roerig Hardware-Lease Extension Request

Motion by Anderson, seconded by Robertson to approve the request for a six month extension to use the space at the Muir Library location for storage until 12/31/2016 for Steve Malchow. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Garbage Contract Assignment-B & B Sanitation and Recycling, LLC

Chris Cyphers, the new owner of B & B Sanitation and Recycling, LLC, was present to discuss a few changes on how the new company will operate. Motion by Robertson, seconded by D. Johnson to assign the Garbage Contract to B & B Sanitation and Recycling, LLC. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Recycling Contract Assignment-B & B Sanitation and Recycling, LLC

Motion by R. Johnson, seconded by Robertson to assign the Recycling Contract to B & B Sanitation and Recycling, LLC. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Garbage Contract Extension and Recycling Contract Extension-B & B Sanitation and Recycling, LLC

Ziegler stated that he needed more time to look through the contracts per the League of Minnesota Cities recommendations. Motion by R. Johnson, seconded by D. Johnson to table the contracts until the next Council meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Authorization to hire Part-Time Police Officers

Motion by Anderson, seconded by Robertson to authorize Chief Olson to start the process to hire 3-6 part time officers. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Muir Library Drainage Repair Approval

Motion by D. Johnson, seconded by Robertson to approve the lowest drainage quote for the Muir Library from Erosion Control Plus, Inc. in the amount of \$6,734.50. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Liability Insurance Coverage-Waive Statutory Limits

Motion by Robertson, seconded by D. Johnson to waive the statutory tort limits. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Out of State Conference Request-Heidi Schutt

Motion by D. Johnson, seconded by Anderson to approve Heidi to attend the Association for Rural and Small Library Conference on October 27-29, 2016 in Fargo, ND at an approximate cost of \$560.29. Anderson stated that Heidi does a fantastic job. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Municipal Center and Muir Library Cleaning

Motion by Anderson, seconded by R. Johnson to approve the resignation of Lorrie Davis as of May 18, 2016 as the janitor. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by D. Johnson, seconded by Anderson to advertise for proposals for cleaning services. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Declaration of Excess Property

Motion by Robertson, seconded by R. Johnson to approve Resolution 603-2016 Declaration of Excess Property. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Hire Lifeguards

Motion by D. Johnson, seconded by Robertson to approve the hiring of the lifeguards as listed on page 75 of the Council Packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resolution 602-2016 Accepting Donation-Rennferd

Motion by Robertson, seconded by Anderson to approve Resolution 602-2016 Resolution Accepting Donation to the City of Winnebago from William Rennpferd to the Ambulance Department. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Annual Review-Admin and Accounting Assistant-Judy Staloch

Motion by D. Johnson, seconded by R. Johnson move Judy to the next step in the Union salary schedule effective June 13, 2016. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Annual Review-Police Chief-Eric Olson

Motion by Anderson, seconded by R. Johnson to approve a two-step increase for Chief Olson

retroactive to his anniversary date. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Information Only-NW Area Street & Utility Plans and Specifications Proposal-City Engineer Travis Winter

City Engineer Winter presented a proposal for plans and specifications for the project. He also gave an update on the Northwest Area Street Project. Winter stated that a survey will be sent out to the residents in that area to see if the City's qualifies for grants. Discussion was held. Robertson suggested that the Council have another informational meeting.

Other Business

Discussion was held regarding mosquito spraying.

Reports

Ziegler addressed the following items:

- An inquiry from a prospective buyer of the City Duplex's.
- Didn't qualify for the GIS mapping grant.
- Sent out 52 nuisance letters and have received responses from 20. He inspected and 30 out of 50 have made progress.
- He is looking forward to the League conference this week
- He has Jury Duty on Monday, June 20
- The City Election filing period is August 2 through August 16
- Encouraged people to run for City Council.

R. Johnson congratulated Judy and stated he likes having her back. He congratulated Eric on a job well done. He pointed out the mosquito spraying.

Robertson congratulated Eric, Judy, Lorrie and Chris Cyphers. He thanked Cliff for pointing out the City's weaknesses.

Anderson congratulated Eric and Judy for being very valuable to the team. She pointed out that the City needs to be proactive on stuff and keep people informed. She thanked Cliff.

D. Johnson congratulated Chris, Judy and Eric. He thanked Cliff, Travis and the City Staff.

Mayor Schutt thanked the Rennpferd family for the donation.

Chief Olson noted that he is going to borrow the speed sign to the Blue Earth Police Department. He pointed out the sign was bought with grant money and that was a condition of the grant.

Motion by Robertson, seconded by R. Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council July 12, 2016



Jeremiah Schutt-Mayor

ATTEST:



Chris Ziegler-City Administrator