MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

April 14, 2015

A regular meeting of the Winnebago City Council was held on Tuesday, April 14, 2015 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. City Attorney Douglas Johanson.

Motion by Anderson, seconded by R. Johnson to approve the proposed meeting agenda of April 14, 2015 with additions. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by Robertson to approve the regular council meeting minutes of March 10, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by D. Johnson to approve the city council work session minutes of March 24, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

General Business

Resolution 579-2015 Faribault County Sheriff as Emergency Directors

Chief Deputy Scott Adams was present and explained the role of the Emergency Director and the extensive training that is required. The Sheriff's Department is willing to act as Emergency Directors for the City at no expense. Motion by Robertson, seconded by R. Johnson to approve Resolution 579-2015 designating the Faribault County Sheriff's Office as Emergency Directors. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Consent Items

Payments

Motion by Robertson, seconded by D. Johnson to approve all payments with addition as listed on pages 7-18 of the council packet. Discussion was held regarding a wing for the road grader. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Informational Items

Motion by Anderson, seconded by R. Johnson to approve all informational items as listed on pages 19-29 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Committee and Commission Reports

Ziegler pointed out that the Community Trust Fund minutes will be included in next month's meeting. Motion by Robertson, seconded by Anderson to approve all committee and commission reports as listed on pages 30-33 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public.

General Business

Roger Hanson-United Hospital District Update

Roger Hanson from the United Hospital District Board was present to update the City Council on the United Hospital District. He stated that the UHD has formed another entity called UHDI Corp which is a 501C3. He said that UHD should have a new CEO hired by June 15 and that Dan Ellis is currently the Interim CEO. No action was taken on this agenda item.

Approval of Sale of City owned residential lots

A public sale of City owned lots was held at 6:00 P.M. this evening. The sale was duly advertised as open to the public and was posted on the official City Bulletin Board as well as posted in the legal section of the Faribault County Register – the City's newpaper of record. City Attorney Johanson conducted the sale.

Motion by D. Johnson, seconded by R. Johnson to approve the sale of the City owned lot located at 106 1st Ave NW to Jean Anderson in the amount of $250.00. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, D. Johnson. Abstained: Anderson. Motion carried.

Motion by R. Johnson, seconded by Robertson to approve the sale of the City owned lot located at 224 4th Ave SE to Darrel Robertson in the amount of $500.00. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried

Motion by Robertson, seconded by R. Johnson to approve the sale of the City owned lot located at 435 1st Ave NW to Jean Anderson in the amount of $4,200.00. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, D. Johnson. Abstained: Anderson. Motion carried

Motion by D. Johnson, seconded by Robertson to approve the sale of the City owned lot located at 31 1st Ave NW to Donna Bergren in the amount of $500.00. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried

Motion by Robertson, seconded by Anderson to approve the sale of the City owned lot located at 328 1st Ave SE to Rick Johnson in the amount of $250.00. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Abstained: R. Johnson. Motion carried.

Zoning Ordinance Amendment-Re-zone request-Lawrence Sickler

Motion by D. Johnson, seconded by Anderson to amend the Zoning Ordinance to designate lots 2 and 3 of Block 41 Original Plat of Winnebago as I-1. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Mayor Schutt, R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Annual Review-Heidi Schutt

Motion by Anderson, seconded by R. Johnson to move Heidi Schutt to the next Step in the Union salary schedule. Anderson pointed out that Heidi has done a fantastic job and it is amazing to see what the library has done. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Annual Review-Judy Staloch

Motion by Robertson, seconded by R. Johnson to move Judy Staloch to the next step in the Union salary schedule. D. Johnson asked if the raises for the part time employees are the same as the full time employees. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Performance Review and Probation removal-Emily Swanson

Motion by R. Johnson, seconded by Anderson to remove Officer Swanson from probation and move her to the next step in the Union salary schedule. Chief Olson stated that it is nice having Officer Swanson here and the citizens appreciate having her here as well. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Ambulance Hiring-Calvin Howard, Kim Buth, Jeremy Espeland, Kelsey Espeland, and Alex Phippen

Motion by Anderson, seconded by D. Johnson to hire Calvin Howard, Kim Buth, Jeremy Espeland, Kelsey Espeland and Alex Phippen to the Ambulance Department contingent on passing all of their requirements. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resolution 580-2015 SWCD

Motion by Robertson, seconded by R. Johnson to approve Resolution 580-2015 A Resolution Regarding the Administration of the Minnesota Wetland Conservation Act. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resolution 581-2015 Support Highway Funding

Motion by Anderson, seconded by D. Johnson to approve Resolution 581-2015 A Resolution Supporting State Funding for Small City Transportation. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D, Johnson. Motion carried.

Authorize hiring Library Assistant

Motion by D. Johnson, seconded by Anderson to start the process of hiring a part time library assistant. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Library Training Request

Motion by Anderson, seconded by Robertson to approve Heidi to attend the Minnesota Library Association's Public Library Divisions Day in St. Cloud on April 28, 2015 at a cost of approximately $196.75. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Hire Pool Manager-Ty Sturtz

Motion by R. Johnson, seconded by Robertson to hire Ty Sturtz as Pool Manager for the 2015 pool season. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Purchase Replacement Pickup for Wastewater Department

D. Johnson expressed his concerns about only having the state bid and stated that other options should be looked into to see if the City can save some money. Motion by R. Johnson, seconded by Robertson to approve the proposal from Nelson Auto for the 2015 Dodge Ram 1500 SLT. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson. The following voted against: D. Johnson. Motion carried.

Purchase Replacement Squad Car-Police Department

Motion by D. Johnson, seconded by Robertson to approve the proposal from Fairmont Ford for

the 2016 Explorer in the amount of $28,722. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by Anderson to approve the proposal from Rigs and Squads to tear down the old squad car and rebuild the new squad car in the amount of $9,272.55. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by Robertson to approve the proposal from Pro-Vision Video Systems for the in-car video system in the amount of $2,625. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Old Road Grader Auction and Tire Purchase

Motion by Robertson, seconded by R. Johnson to approve selling the Road Grader via the Iron Planet auction website. D. Johnson suggested that a reserve be put on. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by D. Johnson, seconded by Anderson to approve purchasing replacement tires in the amount of $2,380. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

SCDP Loan Subordination Request

Motion by D. Johnson, seconded by R. Johnson to approve the Subordination request on the condition that the other City loan payments are brought up-to-date. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

2015 Street Projects-Overlays and Sealcoat

Motion by D. Johnson, seconded by Robertson to award the sealcoating to Pearson Bros, Inc. in the amount of $37,747.66. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by Robertson to award the overlays to WW Blacktopping for $38,261. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Skate Park Purchase Request

Motion by Anderson, seconded by D. Johnson to approve the purchase of the skate park equipment in the amount of $3,628. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Update on NW Area Project

City Engineer Winter handed out two memorandums regarding the questions and answers to the questions asked at the work session on March 24, 2015. Ziegler stated that he will review them and put them on the City's website. The Utility Committee will also discuss them.

Other Business

No other business was discussed.

Reports

Ziegler pointed out that the water leak on Main Street was the old grocery store building and it has been turned off. Ziegler has been in contact with the owner of the property and the owner has been advised to let it go back to the County. Ziegler is going to work with the County to see what can be done. He congratulated Heidi, Judy, Emily and the new ambulance staff. He stated that the City is advertising for lifeguards and is looking forward to working with Ty.

R. Johnson congratulated the staff and stated he appreciates them. He welcomed the new hires.

Robertson had nothing to add.

Anderson congratulated Judy, Heidi and Emily. She welcomed the new hires. She stated that with all the issues going around it is hard to keep a positive attitude.

D. Johnson thanked the staff for taking the time to get the City lots ready to be sold. He thanked those who spoke at the School Board meeting. He welcomed the new hires. He stated that Emily and Briar are excellent members to have on our police force. He pointed out that the Orphan Train discussions at the library are coming up.

Mayor Schutt stated that he received a letter from Faribault and Martin County Human Services pointing out that April is Child Prevention Month.

Motion by Anderson, seconded by R. Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council May 12, 2015

ATTEST:

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Jeremiah Schutt-Mayor

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Chris Ziegler-City Administrator