



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

August 11, 2015

A regular meeting of the Winnebago City Council was held on Tuesday, August 11, 2015 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. City Attorney Douglas Johanson.

Motion by R. Johnson, seconded by Robertson to approve the proposed meeting agenda of August 11, 2015 with additions. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by R. Johnson to approve the regular council meeting minutes of July 14, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

### Consent Items

#### Payments

Motion by Robertson, seconded by Anderson to approve all payments as listed on pages 5-18 of the council packet with addition. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Informational Items

Motion by R. Johnson, seconded by Robertson to approve all informational items as listed on pages 19-29 of the council packet. Discussion was held regarding street sweeping. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Committee and Commission Reports

Motion by Robertson, seconded by Anderson to approve all committee and commission reports

as listed on pages 30-33 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public.

#### General Business

##### Resolution 588-2015 Accepting Donation from Shivering Denizens

Motion by R. Johnson, seconded by Robertson to approve Resolution 588-2015 Resolution Accepting Donation to the City of Winnebago. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

##### Forfeited Properties-Faribault County

Motion by Robertson, seconded by R. Johnson to withhold parcel numbers 31.200.0540, 31.200.0600 and 31.200.2190 from public sale for up to six months in order for the City to make a decision on what to do with the parcels. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by Robertson to purchase parcels numbers 31.200.2320, 31.200.3130, 31.200.5210, 31.250.0550, and 31.102.0250 from Faribault County for the basic sale price listed on page 37 of the Council Packet. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

##### School Resource Officer Agreement-Southern Plains Education Coop

Motion by D. Johnson, seconded by Anderson to approve the School Resource Officer Agreement with Southern Plains Education Cooperative. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

##### Ambulance Billing Fee Schedule Proposal

Motion by Anderson, seconded by Robertson to approve the proposed Ambulance Billing Fee Schedule as listed on page 46 of the Council Packet effective September 1, 2015. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

##### Network Server Replacement

Motion by R. Johnson, seconded by Anderson to approve the Bevcomm proposal for the server, accessories, software and installation in the amount of \$13,586.98. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Network Maintenance Quote

Motion by Anderson, seconded by D. Johnson to approve the new Maintenance Contract with Bevcomm in the amount of \$500 per month. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Network Wiring Upgrade

Motion by R. Johnson, seconded by D. Johnson to approve Bevcomm to do the rewiring for the network in the amount of \$2,445.00. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Set City Council Work Session-Northwest Area Utility and Street Project

Motion by R. Johnson, seconded by Robertson to schedule a City Council Work Session for September 17, 2015 at 7:00 p.m. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Training Request-Public Works Assistant Ashley Bleess

Motion by D. Johnson, seconded by Anderson to approve Public Works Assistant Ashley Bleess to attend the 78<sup>th</sup> Annual Wastewater Operations Conference hosted by MPCA September 15-17, 2015 at a cost of approximately \$520.50. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Library Board Appointment-Molly More

Motion by D. Johnson, seconded by R. Johnson to approve Molly More to fill the open spot on the Library Board. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Fire Department Hiring Process Authorization

Motion by Anderson, seconded by Robertson to authorize the start of the hiring process for up to six new firefighters. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Purchase Water Meters

Motion by Robertson, seconded by D. Johnson to purchase water meters in the amount of \$3,435.00. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

One Year Review-Police Officer Briar Bonin

Motion by Robertson, seconded by R. Johnson to approve Officer Briar Bonin's one year review. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

### Resignation-Part Time Police Officer

Motion by R. Johnson, seconded by Anderson to approve the resignation of Part Time Police Officer Nathan Dobie effective August 25, 2015. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

### Pitney Bowes Postage Machine Lease

Motion by D. Johnson, seconded by Anderson to approve the renewal of the Pitney Bowes postage machine lease. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Discussion was held regarding the flag pole at the pool. Discussion was held regarding an Open House for Benco on August 27, 2015 from 7:00 p.m. to 8:30 p.m.

### Other Business

No other business was discussed.

### Reports

Ziegler stated he will be working on the budget the next couple of weeks. He stated that the Capital Bonding website is working again so he will be updating the information on the website. He reminded everyone of the Hall of Fame on Saturday from 2:00-4:00 p.m.,

R. Johnson stated he has heard good comments about the mosquito spraying.

Robertson stated that the police have been doing great things around the town

Anderson stated that it is good to see an enthusiastic attitude around town.

D. Johnson thanked Eric for getting the SRO agreement together. He thanked Chris for is time working on the getting quotes for the new server. He congratulated Briar for being with the City for a year. He thanked Nathan for his time on the Police Department. He thanked City Engineer Winter and Chris for getting the tour ready on August 26. He thanked Scott Robertson for all the work he does in the community. He thanked the staff for all the work they do.

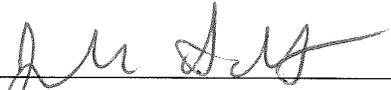
Chief Olson stated that the new squad car should be on the road in two or three weeks depending on when the installer can get here.

Discussion was held regarding National Night Out.

Mayor Schutt had nothing to add.

Motion by R. Johnson, seconded by Robertson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council September 8, 2015

  
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Jeremiah Schutt-Mayor

ATTEST:  
  
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Chris Ziegler-City Administrator