



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

July 14, 2015

A regular meeting of the Winnebago City Council was held on Tuesday, July 14, 2015 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. Absent: City Attorney Douglas Johanson.

Ziegler pointed out that the variance request can be taken off the agenda. Motion by R. Johnson, seconded by Anderson to approve the proposed meeting agenda of July 14, 2015 minus the variance request. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by Robertson to approve the regular council meeting minutes of June 9, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

### Consent Items

#### Payments

Motion by Robertson, seconded by D. Johnson to approve all payments as listed on pages 6-20 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Informational Items

Motion by Anderson, seconded by R. Johnson to approve all informational items as listed on pages 21-31 of the council packet with the addition of the ambulance department head report. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Committee and Commission Reports

Motion by Robertson, seconded by Anderson to approve all committee and commission reports

as listed on pages 32-33 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public.

General Business

CenterPoint Energy Community Partnership Grant-Mark Christensen

Mark Christensen from CenterPoint Energy presented the Council with a check in the amount of \$1,400 for a Community Partnership Grant. The grant will be used for a new camera for the squad car. Mayor Schutt and Chief Olson accepted the check.

Fiscal Agent Agreement-Winnebago Kids Fund (Formerly PTO)

Motion by Robertson, seconded by Anderson to approve the Fiscal Agent Agreement with the Winnebago Kids Fund. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Sewer Flow Monitoring-Bolton and Menk

Motion by Anderson, seconded by Robertson to approve the Sanitary Sewer Flow Testing by Bolton and Menk in the amount of approximately \$3,500. City Engineer Winter explained how the test would be conducted and the benefits of the test. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resolution 586-2015 Accepting Donations-Winnebago Elementary/First Financial Bank

Motion by Robertson, seconded by R. Johnson to approve Resolution 586-2015 Resolution Accepting Donation to the City of Winnebago. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Annual Review-Ashley Bleess-Public Works Assistant

Motion by Anderson, seconded by R. Johnson to move Ashley Bleess to the next step in the salary schedule. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Set Public Hearing-Variance Request

This item was removed from the agenda

Utility Billing Adjustment Policy

Motion by D. Johnson, seconded by Robertson to approve the Utility Bill Adjustment Policy. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Hiring of Part Time Police Officer

Motion by R. Johnson, seconded by Anderson to hire Jacob Black as a part-time Police Officer

contingent on him passing his physical and psychological evaluation. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Resolution 587-2015 Part Time Officer PERA

Motion by R. Johnson, seconded by Anderson to approve Resolution 587-2015 Resolution of Police Declaration. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Training Request-Officer Swanson and Officer Bonin

Motion by D. Johnson, seconded by R. Johnson to approve Officer Swanson and Officer Bonin to attend a three day training course in Arden Hills from October 14-16 at \$590.00 per person plus hotel stay. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Other Business

Chief Olson gave a summary of the report from the Speed Sign. Discussion was held. Robertson pointed out that the Genesis Classical Academy will be starting in September at Parker Oaks and there is a lot of interest.

#### Reports

Ziegler stated that he submitted the State Capital Budget request for \$3.7 million which will be submitted to the Governor. He pointed out that the Project Priority Scoring (PPL) will be out in approximately two weeks. He noted that he has leads on two EDA loans. Ziegler stated he attended the meeting for the Genesis Classical Academy. He gave an overview of the League Conference he attended a week ago. He told the Council that he appreciates the opportunity to attend. He pointed out that he included the Pay Equity report from MN Management and Budget and that the City is compliant. He noted that two new slides were ordered for the park by the pool.

R. Johnson stated he attended the League Conference as well and thanked the Council for letting him attend. He gave a quick overview of the sessions he attended and stated he appreciated the vendors.

Robertson thanked the Bago Fun Fest committee and said it went very well. He thanked the newspapers.

Anderson gave an overview of the League Conference as well. She stated it is reassuring to see that other cities are facing the same problems. She thanked Eric for his report from the Speed Sign.

D. Johnson stated he attended the library board meeting and it went well. He stated that parade was one of the best parades he has seen in a long time. He thanked Chris and Jessi for getting

the fiscal agent agreement. He thanked Eric for all of the safety things around town. He thanked the Council members.

Mayor Schutt reminded everyone that the Tractor Pull is on August 1, 2015.

Ziegler added that National Night Out is August 4, 2015 from 5-8 p.m.

Anderson thanked the people on the school committee. She stated that it is amazing to see it coming together.

Motion by Roberson, seconded by R. Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council August 11, 2015

  
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Jeremiah Schutt-Mayor

ATTEST:

  
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Chris Ziegler-City Administrator