



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago, Minnesota

December 2nd, 2009

A special meeting of the Winnebago City Council was held on Wednesday December 2nd, 2009 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Gates, Johnson, Ziegler, and Stauffer. Staff Present: City Administrator Feely and Administrative and Account Assistant Boeck.

After the addition of the proposal from Pipe and Tanks for Water Tower Repair motion by Ziegler, seconded by Gates to approve the proposed meeting agenda with the one addition. Motion carried.

Open Meeting to Public:

Mayor Nowak opened the meeting to the public for the first time. Hearing no comments, Mayor Nowak closed the meeting to the public.

General Business:

Authorizations:

Workshop to Review City's Emergency Management Plan

Bob Toland Winnebago Chief of Police was present to discuss Incident Command Operations. Toland stated it is a requirement of Federal Government that Council be trained on aspects of Emergency Response. Incident command is about who is responsible, and who takes charges at what level. For example if it's a fire scene, the fire department would take charge. If it's EMS situation, they will take over, if it's police, they will take the lead. Toland continued to say that if there is a combined incident the first person on scene is the on scene commander until he is replaced by his supervisor. If there is need for extrication the fire department would assume command of the vehicle to start the extrication proceedings.

Water Tower Repair

City Administrator Feely presented the council with a proposal from Pipe and Tanks in the

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amount of \$2050.00 to make necessary repairs to the water tower which was discussed at the December 2nd Utility Committee Meeting. Motion by Gates, seconded by Johnson to approve the proposal. Motion carried.

Deputy City Clerk Position Vacancy

Johnson stated at this time he thinks we should wait until the 8th and see if we have a proposal from AEM and have more information available to us. Gates stated that personally that would be good to do, but he supports hiring another City Clerk for different reasons. Reasons as this is the face of Winnebago, I don't like down time during a lunch hour, when someone can't come in and get help. He stated that proper coverage is a concern for him. Stauffer agreed along those same lines, even if it would be a part time position to help cover lunch hours or vacation. I'm open to that as well she stated. Johnson commented that he has said before he didn't like shipping a job out of our community. Nowak asked if the Consensus was to table this until more information was available and then go from there. Motion by Gates to advertise to hire another Deputy City Clerk, seconded by Ziegler. Motion carried.

2010 Budget Workshop

Feely summarized an update provided by the League of Minnesota Cities regarding early information on the state deficit. According to the League of Minnesota Cities, state economist Tom Stinson and Commissioner of the Department of Management and Budget Tom Hanson announced this morning that the state is facing another massive deficit of \$1.2 billion for the balance of the current 2010-2011 biennium. The predicted deficit for the 2012-2013 biennium also increased to \$5.4 billion up from the estimated \$4.4 billion. Johnson stated he wouldn't feel comfortable doing any more budget cuts than what we have already done. He wondered if we shouldn't put a little back in anticipating losing some funding. Nowak asked if Johnson had any suggestion where to put money back into the budget. Johnson replied the Capital, being they have trimmed out some of it, and if there were no more cuts then the money is there for capital expenditures or it's there for next year or the year after. Gates stated another option would be the contingency fund. Ziegler stated that another power we do have is if there is more unallotments we can recertify the levy in January. Johnson stated he feels comfortable at the 12.31% where we are sitting, looking forward he would feel uncomfortable going lower.

Open Meeting to Public:

Mayor Nowak opened the meeting to the public for the second time. Hearing no comments, Mayor Nowak closed the meeting to the public.

Mayor's Report

Mayor Nowak thanked Bob and the department heads of showing up.

Council Reports

Johnson stated he appreciated Bob and everything he did, thought his presentation was very

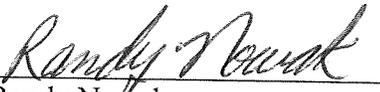
informational. Stauffer Thanked Bob.

Announcements

The next regular city council meeting is Tuesday December 8th at 7:00 p.m.

Minutes submitted by: Megan Boeck, Administrative and Accounting Assistant

Presented to Council December 8, 2009



Randy Nowak
Mayor

ATTEST:


Jennifer Feely
City Administrator