COUNCIL PROCEEDINGS
CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago, Minnesota

January 13, 2009

A regular meeting of the Winnebago City Council was held on Tuesday, January 13, 2009 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and administered the oath of office to Randy Nowak, Rick Johnson, Chris Ziegler and Robert Weerts. Mayor Nowak conducted roll call. Council members present: Gates, Johnson, Ziegler and Weerts. Staff present: City Administrator Feely and Deputy City Clerk Sturtz. City Attorney: Doug Johanson.

Motion by Gates, seconded by Johnson to approve the Regular Council meeting minutes of December 9, 2008. Voting in favor: Gates, Johnson, and Ziegler. Abstained: Weerts. Motion carried.

Motion by Gates, seconded by Johnson to approve the Special Council meeting minutes of December 16, 2008. Voting in favor: Gates, Johnson, and Ziegler. Abstained: Weerts. Motion carried.

Motion by Johnson, seconded by Ziegler to approve the proposed meeting agenda of January 13, 2009. Motion carried.

Consent Items

Weerts asked if the City was still being charged a fuel surcharge by B & B Sanitation. He stated that if the City is being charged that we shouldn't be. Weerts asked Administrator Feely to check into it and get back to him. Motion by Weerts, seconded by Gates to approve all bills as listed in the council packet. Motion carried.

Weerts asked Chief of Police Toland if the police department has had any troubles with overnight parking. Toland stated that sometimes the cars are still on the roads at midnight, but they are moved by 2:00 a.m. Motion by Johnson, seconded by Ziegler to approve all department head reports as listed on pages 9 thru 16 in the council packet and building permits. Motion carried.

Motion by Ziegler, seconded by Gates to approve all commission and committee reports on pages 17 thru 19 of the council packet. Weerts questioned why at the Utility meeting Rick Mauris was against seeking bids for the rock and gravel for 2009. Weerts stated that seeking bids is the only way to do it. Motion carried.

Open Meeting to Public:
Mayor Nowak opened the meeting to the public for the first time. Hearing no comments, Mayor Nowak closed the meeting to the public.

General Business
BEVCOMM Cable T.V. Franchise Agreement
Bill Eckles, Bevcomm, was present. City Attorney Johanson stated that he and City Administrator Feely have reviewed the agreement and that it is the exact same as Mediacom's so both companies are in the same playing field. Motion by Weerts, seconded by Gates to approve the BEVCOMM Cable T.V. Franchise agreement. Motion carried.

Public Works Staffing Discussion
Motion by Weerts, seconded by Johnson to change the Street, Water and Sewer divisions so that each individual would be responsible for their respective division and eliminate the public works director position. Motion carried.

Radio Read Meters/Tops
Motion by Weerts, seconded by Gates to authorize the purchase of water radio read meters and radio tops as long as to not exceed the budgeted amount of $10,000.

2009 Council Committee and Commissions Assignments
Motion by Weerts, seconded by Gates to approve the 2009 Council Committees and Commissions assignments. Motion carried.

Conference Request: Darold Neinhaus
Motion by Gates, seconded by Johnson to authorize Darold to attend the MN Rural Water Conference on March 3-5, 2009 in St. Cloud, MN in the amount of $160 for the conference and approximately $204 for lodging. Motion carried.

After-School Program Survey
Administrator Feely stated the City of Winnebago and the Winnebago Chamber have partnered together with the Blue Earth Area School District to discuss an after-school care program. She stated that surveys will be sent out to the parents of the Winnebago students and if there is sufficient interest in the program that the City, Chamber and the School District will move ahead with the program. Weerts suggested that it be put up on the reader board. Mayor Nowak asked who would be in charge of the program. Administrator Feely stated that the Blue Earth Area School District would hire people to run the program.

Ambulance Crew Member Resignation

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Motion by Gates, seconded by Weerts to accept the resignation of Mary Winter as a Winnebago Ambulance Crew Member. Motion carried.

Ambulance Service Billing Agreement
Motion by Weerts, seconded by Johnson to approve the Expert T Billing, Inc. agreement with the Level One Billing Plan and allowing Administrative Assistant to prepare patient care reports and hospital admission face sheets and submit billing service provider. Motion carried.

Review of Account Balances and Budget Discussion
Administrator Feely reviewed the account balances with the Council Members. She stated that with the LGA cuts, she has met with the department heads to look at areas that could be reduced or cut. Gates and Weerts stated that they would like to see a list of all the cuts the departments think that they can make. Ziegler suggested that maybe the state mandated services should be looked at.

Open Meeting to Public:
Mayor Nowak opened the meeting to the public for the second time. Chief of Police Toland stated that some of the "dead" committees should meet at least once a year to check in with what is going on. He also stated that he is very proud of the two young officers, Tim and Chris. They are working on some pretty good cases now. He stated that he has went over the police budget with Tim and Chris and they will do the best they can to follow it. Hearing no more comments, Mayor Nowak closed the meeting to the public.

Administrator's Report
Administrator Feely handed out a flier from Region 9 on Thursday, January 29 and the council members are interested in attending to let her know. She told the Council that Keith Kor, Corn Plus, will be attending the Council meeting in February to discuss the concept of recycling discharged water. She stated that the Preliminary Audit will be January 22 and 23.

Mayor's Report
Mayor Nowak welcomed the new council members, Chris and Robert. He is excited to work with them. He thinks that it is going to be great and the LGA is a main concern, but if they work all together it will go in the right direction.

Council Reports
Gates thanked Mary Winter for her service with the ambulance crew. He looks forward to working with Chris and Robert for the next couple of years. Johnson thanked Toland for the year that he had and coming in under budget. He appreciated that. He looks forward to working the Chris and Robert. Ziegler thanked everyone and looks forward to the future and thanked everyone for an easy agenda. He stated that he knows that there is going to be some tough decisions to work through but if they put their heads together and work through them. Weerts asked Darold Neinhaus what he does for 40 ½ hours a month in administration. Neinhaus stated that there are only 20 columns on the time sheet and everything that doesn't fit into one of those

categories goes into the administration. Weerts asked if this was the column that they load up in. Neinhaus stated yes and that they cannot describe everything they do. Weerts asked about the street maintenance and what Clint does for 36 ½ on maintenance. He stated that if the departments are going to have a lot of hours in one category he wants more of an explanation. Nienhaus asked Weerts what he recommended for the timesheets and that Weerts spend one day with the Public Works Department. Nienhaus stated that every week they have a weekly schedule and write down what they do every day and asked Weerts if he wanted those sheets. Weerts asked Rick Johnson what the "Vote for Rick Johnson-Support Honest Government" meant on his campaign fliers. Johnson stated that it means a government as a whole and that he is a very honest person. Weerts stated to Ziegler he didn't appreciate stuff in the paper regarding the parking lot. Weerts said if he had a problem with it, he should have come to him first. Ziegler stated that he put his opinion in the paper. Weerts stated yes and that was wrong and that shouldn't have put it in the paper.

Announcements
Next regular meeting: Tuesday, February 10, 2009 at 7:00 p.m.
Motofest meeting rescheduled due to weather for Monday, January 19, 2009 at 7:00 p.m.
Manufacturers meeting: Tuesday, January 20, 2009 at 9:00 a.m., Municipal Center
Chamber meeting: Tuesday, January 27, 2009 at 1:00 p.m., *Schooter's Bar and Grill*

Motion by Gates, seconded by Johnson to adjourn the meeting. Motion carried.

Presented to Council February 10, 2009

Randy Nowak
Mayor

Jennifer Feely
City Administrator