



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago, Minnesota

June 9, 2009

A regular meeting of the Winnebago City Council was held on Tuesday, June 9, 2009 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Gates, Johnson, and Ziegler. Staff present: City Administrator Feely and Deputy City Clerk Sturtz. City Attorney: Douglas Johanson.

Motion by Gates, seconded by Johnson to approve the Regular Council meeting minutes of May 12, 2009. Motion carried.

Motion by Gates, seconded by Johnson to approve the Special Council meeting minutes of May 26, 2009. Motion carried.

With the additions of UHD discussion added at the beginning of the agenda and sludge recirculation pump repair and street shop door replacement added to the end of the agenda, motion by Gates, seconded by Ziegler to approve the proposed meeting agenda of June 9, 2009 with the three additions. Motion carried.

Consent Items

Motion by Gates, seconded by Johnson to approve all bills as listed in the council packet. Motion carried.

Motion by Gates, seconded by Ziegler to approve all department head reports as listed on pages 7 thru 14 in the council packet and building permits. Motion carried.

Administrator Feely stated that she added the Utility Committee meeting minutes of June 9, 2009 to the packet. Motion by Gates, seconded by Ziegler to approve all commission and committee reports on pages 15 thru 20 of the council packet. Motion carried.

Open Meeting to Public

Mayor Nowak opened the meeting to the public for the first time. Hearing no comments, Mayor Nowak closed the meeting to the public.

General Business

UHD Discussion

Jeff Lang, UHD, was present to update the Council on plans for the Adolescent Treatment Center. Gates stated that at the Utility meeting held earlier that day, there were plans for the UHD Adolescent Treatment Center that were finalized. He stated that the Utility Committee

recommends to the City Council that the City reimburse UHD within 18 months of project completion for the estimated \$62,000 1st Ave SW extension, and that the City cover the anticipated \$18,707 worth of additional infrastructure improvements to 6th Street SW as a result of the UHD development. Motion by Gates, seconded by Johnson to accept the recommendation from the Utility Committee. Motion carried.

Authorizations

Part-Time Police Officer Resignation

Motion by Ziegler, seconded by Gates to accept the resignation of Tim Asp as a part-time officer for Winnebago. Motion carried.

Resolution 444-2009: Resolution of Police Declaration

Motion by Gates, seconded by Johnson to adopt RESOLUTION 444-2009: RESOLUTION OF POLICE DECLARATION. Motion carried.

Charitable Gambling Fund Requests

Motion by Gates, seconded by Ziegler to issue \$2,500 to the Winnebago Moto Fest Committee and \$130 to the Pedal Pusher Garden Club from the 10% gambling proceeds. Motion carried.

“A Workplace Accident Injury Reduction” Program

Motion by Ziegler, seconded by Gates to adopt “A Workplace Accident Injury Reduction” program for the City of Winnebago. Motion carried.

Ordinance Establishing Fees for Fire Protection Services

Motion by Gates, seconded by Johnson to enact ORDINANCE NO. 34: AN ORDINANCE ESTABLISHING FEES FOR EMERGENCY PROTECTION FIRE SERVICES and adopt RESOLUTION 445-2009: A RESOLUTION SETTING EMERGENCY PROTECTION FIRE SERVICES FEES. Voting as follows: in favor: Gates and Johnson. Abstained: Ziegler. Motion carried.

Radio Read Water Meters

Motion by Johnson, seconded by Ziegler authorizing the purchase of 24 additional radio read water meters in the amount of \$4,958.64 from Dakota Supply Group. Motion carried.

Water Hydrant Replacements

Motion by Ziegler, seconded by Gates to approve purchasing two water hydrants at a cost of \$4,419.75 from Minnesota Pipe. Motion carried.

Corn Plus Street Sweeping Request

Doug Johanson drafted an agreement for Corn Plus stating the stipulations for the street sweeping. Council discussed the agreement and made a few changes. Motion by Gates, seconded by Johnson to authorize the City to sweep at Corn Plus and draft agreement to Corn Plus with the few amended changes. Motion carried.

Assistant Pool Manager Position

Motion by Gates, seconded by Ziegler to hire Carrie Stabakken as the Assistant Pool Manager at \$8.02 per hour. Motion carried.

Hiring of Lifeguard

Motion by Johnson, seconded by Gates to hire Samantha Coonrad-Hunt as a 2009 lifeguard, contingent upon successful completion of lifeguard training at \$7.25 per hour. Motion carried.

Replacement of Basketball Backboard at Pool

Motion by Johnson, seconded by Gates to replace the basketball backboard at the pool at a cost around \$200 using Community Trust Fund monies. Motion carried.

Robert Perryman Request to Transfer Lots to City

Doug Johanson recommended a copy of the abstract be provided by Perryman. He advised the council to do it the proper way of checking to make sure the title is clear, then get a quit claim deed and then make a new abstract with a cost about \$500 -\$600. Johnson stated that one use for the lots could be a rain garden. Johanson suggested that the council table this matter for now and check on the abstract. Motion by Gates, seconded by Johnson to revisit this matter at the next meeting. Motion carried.

Subordination Request: Adam Thompson

Motion by Johnson, seconded by Ziegler to grant the subordination request for Adam Thompson. Voting as follows: in favor: Johnson and Ziegler. Abstained: Gates. Motion carried.

Chamber Request for Free Swimming

Motion by Ziegler, seconded by Gates to authorize free swimming to the Winnebago Chamber of Commerce on Friday, June 19th from 5-8 p.m. and Friday, August 7th from 5-8 p.m. Motion carried.

Moto Fest Licenses

Motion by Johnson, seconded by Gates to authorize food, beverage, noise and miscellaneous licenses needed by organizations that apply for them for Moto Fest activities. Motion carried.

Review of Account Balances and Investments

Administrator Feely reviewed the account balances and investments with the Council.

Sludge Recirculation Pump Repair

Motion by Johnson, seconded by Gates to approve the repair of a sludge recirculation pump from Braun Pump at a cost of \$3,792. Motion carried.

Street Shop Door Replacement

Motion by Gates, seconded by Johnson to authorize the purchase of a new steel door for the Street Shop. Motion carried.

Motion by Gates, seconded by Johnson to recess until Paul Donna, Northland Securities arrived. Motion carried.

Resolution 446-2009

Motion by Gates to reconvene the meeting. Paul Donna, Northland Securities, was present and discussed the \$270,000 General Obligation Improvement Bonds, Series 2009A. Motion by Johnson, seconded by Ziegler to accept RESOLUTION 446-2009: RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$270,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2009A, PLEDGING SPECIAL ASSESSMENTS AND LEVYING A TAX FOR THE PAYMENT. Voting as follows: in favor: Johnson and Ziegler. Abstained: Gates. Motion carried.

Open Meeting to Public

Mayor Nowak opened the meeting to the public for the second time. Hearing no comments, Mayor Nowak closed the meeting to the public.

Administrator's Report

Administrator Feely had no report. She reminded the Council of the special meeting next Tuesday, June 16 at 7:00 p.m. and the application deadline for City Council is Friday at 4:30 p.m.

Mayor's Report

Mayor Nowak thanked Scott Robertson for the sidewalk. He thanked Jeff Lang for choosing Winnebago for the new treatment site.

Council Reports

Gates stated he is excited about the UHD project. He would like to have a letter sent to Tim Asp thanking him for his time as a part-time officer. Johnson reminded everyone about the Faribault County clean up day on June 13, 2009. He thanked Jeff Lang and said that Jeff has been very easy to work with. Ziegler thanked Jeff Lang for his time. He thanked Scott for the sidewalk and thanked Tim Asp. He stated that he has heard that there are a few good applicants for City Council. He is also looking forward to Moto Fest.

Announcements

- Special City Council meeting to interview applicants for council vacancy: Tuesday, June 16, 2009 at 7:00 p.m.
- Next Regular meeting: Tuesday, July 14, 2009 at 7:00 p.m.

Motion by Gates, seconded by Johnson to adjourn the meeting. Motion carried.

Presented to Council July 14, 2009

Randy Nowak
Mayor

Jennifer Feely
City Administrator