



COUNCIL PROCEEDINGS
CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

December 14th, 2010

A regular meeting of the Winnebago City Council was held on Tuesday December 14th, 2010 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Gates, Johnson, Ziegler, Stauffer. Staff Present: City Administrator Bleess, Deputy City Clerk Boeck. City Attorney: Douglas Johanson. City Engineer: Wesley Brown.

Motion by Ziegler, seconded by Johnson to approve the proposed meeting agenda of December 14th, 2010 with the addition of Police Training to Other Business. Voting in favor: Gates, Johnson, Ziegler, Stauffer.

Motion by Gates, seconded by Ziegler to approve Council meeting minutes of November 9th, 2010. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer.

Consent Items

Motion by Gates, seconded by Stauffer to approve all bills as listed on pages 7-18 of the council packet. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer.

Informational Items

Motion by Stauffer, seconded by Johnson to approve all informational items as listed on pages 19-29 of the Council packet. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer.

After a brief summary on the Utility Committee, EMS Committee, and EDA by Council members, motion by Johnson, seconded by Gates to approve all commission and committee reports as listed on pages 30-38 of the Council packet. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer.

Open Meeting to Public

Rebecca Gisel from Alliant Energy was present to update the Council on a yearly report. Jim

Moore from the Easton State Bank was present to inquire about the property valuation on 518 3rd Ave SW. Hearing no other comments, Mayor Nowak closed the meeting to the public.

General Business

Authorizations

City Administrator 6 Month Review

Gates stated Bleess was doing a good job. Johnson stated he feels Bleess has gotten along well, is extremely quick and thorough. Ziegler shared he feels Bleess is always prepared and good at juggling various tasks. Stauffer commented it's awesome to see employee/administrator relationships improved, and that Bleess is always very approachable. Nowak stated he has noticed good changes to the committees. Motion by Ziegler, seconded by Gates to remove Bleess from his 6 month probationary period. Discussion held. Voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Motion by Johnson, seconded by Ziegler to go into Closed Session under Minn. Statutes 13D to discuss labor negotiation proposals between the City and City Administrator Bleess, and the City and IBEW Local #949. Mayor Nowak called for a vote. The following voted in favor: Gates, Johnson, Ziegler, Stauffer. Motion Carried.

CLOSED SESSION

Motion by Johnson, seconded by Ziegler, to return to Open Session. Mayor Nowak called for a vote. The following voted in favor: Gates, Johnson, Ziegler, Stauffer. Motion Carried.

Motion by Johnson, seconded by Ziegler, to give City Administrator Bleess a 3% pay increase, setting his salary at \$48,925, effective December 19th, 2010. Mayor Nowak called for a vote. The following voted in favor: Gates, Johnson, Ziegler, Stauffer. Motion Carried.

No action taken on labor agreement proposal between the City of Winnebago and City Administrator Bleess.

Motion by Gates, seconded by Johnson, to approve the Labor Agreement between the City of Winnebago and Local IBEW #949 subject to a technical change in Article 20 and the Memorandum of Agreement for 2010 Wages. Mayor Nowak called for a vote. The following voted in favor: Gates, Johnson, Ziegler, Stauffer. Motion Carried.

Ambulance Resignation

Motion by Gates, seconded by Ziegler to accept the resignation of Angela Francis. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Ambulance Purchase

Motion by Ziegler, seconded by Stauffer, to approve the purchase of a new ambulance with \$58,044 to be paid out of the Capital Equipment fund, and \$100,000 loan to be borrowed from

UHD at 0% interest for four (4) years. Discussion held. Voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Expert T Billing Contract

Motion by Stauffer, seconded by Johnson to approve contract between the City and Expert T Billing including a \$0.50 increase per billable run. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Fire Department Pagers

Motion by Johnson, seconded by Gates to authorize the purchase of 8 new pagers at a total cost of \$3,774.98. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

League Training For New Council Members

Motion by Ziegler, seconded by Johnson to allow new council members to attend training on January 28th and 29th with a report to allow at the next city council meeting. Discussion held. Voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Purchase of New Water Meters

Motion by Ziegler, seconded by Stauffer to purchase 44 water meters to be paid out of the Capital Outlay fund at a total cost of \$9,381.24. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Selling of City Property

Motion by Gates, seconded by Stauffer to sell 3 city owned Lots located at 328 1st Ave SE, 48 4th Ave SE, and the SW corner of 1st Ave NW and 1st Street NW with a minimum bid of \$100.00 and the each bid increase by \$100.00 increments. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Request to Accept Lot

Motion by Gates, seconded by Johnson to deny request from Robert D. Weerts to deed the City parcel 31.200.2310. The property would serve no purpose for the City and would give the City no value. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

2011 Licenses

Motion by Ziegler, seconded by Johnson to approve the licenses as listed on page 57 of the council packet, contingent upon their complete application and payment being made. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Resolution 477-2010

Motion by Johnson, seconded by Stauffer to accept donation of \$256.57 from the American

Legion via resolution 477-2010. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler Stauffer. Motion carried.

Resolution 478-2010

Motion by Johnson, seconded by Gates to approve resolution 478-2010 Setting Fees and Rates for 2011 as listed on page 59 of the council packet. Discussion held. Voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Mowing Contract

Motion by Gates, seconded by Stauffer to approve mowing contract from Schrader Enterprises for 2011 as listed on pages 62-64 of the council packet. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

SIU Permits

Motion by Ziegler, seconded by Johnson to approve SIU permits (Continental Carbonic and Corn Plus) as listed on pages 66-77 of the council packet. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Stipulation Agreement

Motion by Ziegler, seconded by Stauffer to approve stipulation agreement between the City and MPCA as listed on pages 79-92. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Building Official Training

Motion by Gates, seconded by Johnson to approve Building Official Darold Nienhaus to attend continuing education training at the cost of \$615 not including lodging. Discussion held. Voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Building Official and Janitor Salaries

Motion by Johnson, seconded by Ziegler to approve 3% pay increases for Building Official Darold Nienhaus, and Janitor Lorrie Davis effective January 1st, 2011. Discussion held. Mayor Nowak called for a vote with the following voting favor: Gates, Johnson, Ziegler. Opposed: Stauffer. Motion carried.

MN Clerks & Finance Officers Association

Motion by Johnson, seconded by Stauffer to allow City Administrator Bless and Deputy City Clerk Boeck to become members of the MCFOA at a cost of \$35.00 per membership. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Health Insurance

Motion by Stauffer, seconded by Ziegler to add another health insurance plan to the current one as well as increase the city contribution from \$560 per month to \$600 with any reminder going

directly to the employees medical reimbursement account or health savings account. Discussion held. Voting in favor: Gates, Johnson, Ziegler Stauffer. Motion carried.

Water Rate Increase

Motion by Gates, seconded by Johnson to approve Ordinance Amendment Section 51.26 Application for Water of Chapter 51. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler Stauffer. Motion carried.

Motion by Gates, seconded by Stauffer to approve Ordinance Amendment Section 51.46 Charge for Water Measured by Meter. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Motion by Stauffer, seconded by Johnson to approve Ordinance Amendment Section 51.47 Charge per Thousand Gallons of Water. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Motion by Johnson, seconded by Stauffer to approve Ordinance Amendment Section 51.48 Minimum Charge of Water. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried

Motion by Gates, seconded by Johnson to approve resolution 480-2010 Increasing Water Rates as listed on page 103 of the council packet. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Stauffer. Those voting against: Ziegler. Motion carried.

2011 Budget Proposal

Motion by Johnson, seconded by Stauffer to approve Resolution 479-2010 Adopting the 2010 Tax Levy, Collectible in 2011 in the amount of \$498,565.33. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Motion by Gates, seconded by Ziegler to approve the final budget with an increase of 9.98%. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Police Training Request

Motion by Stauffer, seconded by Ziegler to allow two officers to attend a MCSIS training at the cost of \$60.00 each. Discussion held. Mayor Nowak called for a vote with the following voting in favor: Gates, Johnson, Ziegler, Stauffer. Motion carried.

Open Meeting to Public

Mayor Nowak opened the meeting to the public for the second time. Hearing no comments Mayor Nowak closed the meeting to the public.

Administrator Report

Administrator Bless thanked Dana and Holly for their time over the last 6 months.

Council Reports

Gates thanked all of Winnebago, and stated he will miss the government life. Johnson congratulated Bless on being removed from probation and stated he enjoyed his time working with Dana and Holly. Ziegler stated he is glad the budget process went well, and he too enjoyed working with Dana and Holly. Stauffer wanted to wish everyone a Merry Christmas and a Happy New Year.

Motion by Gates, seconded by Johnson to adjourn the meeting. Motion carried.

Presented to Council January 11th, 2010.

ATTEST:

Randy Nowak
Mayor

Austin Bless
City Administrator-Clerk-Treasurer