



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

December 13th, 2011

A regular meeting of the Winnebago City Council was held on Tuesday December 13th, 2011 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Johnson, Ziegler, Robertson, Scofield. Staff Present: City Administrator Bless, Deputy City Clerk Boeck, City Attorney Douglas Johanson and City Engineer Wesley Brown.

Motion by Robertson, seconded by Johnson to approve the proposed meeting agenda of December 13th as presented. Council member Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Johnson, seconded by Robertson to approve Council meeting minutes of November 8th, 2011 as written. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Consent Items

Motion by Johnson, seconded by Ziegler to approve all consent items as listed on pages 7-17 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Informational Items

Motion by Scofield, seconded by Ziegler to approve all informational items as listed on pages 18-26 of the Council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Commission & Committee Reports

Motion by Ziegler, seconded by Robertson to approve all commission and committee reports as listed on pages 27-32 in the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Public Comment

Mayor Nowak opened the meeting to the public. Hearing no comments, Mayor Nowak closed the meeting to the public.

Public Hearing on 1st Ave SE

Wes Brown and Nate Huettl of Bolton and Menk presented to council and members of the public the project location, existing street conditions, proposed improvements, estimated project costs, and possible project financing.

Mayor Nowak opened the Public Hearing on 1st Ave SE to the public.

Robert Weerts 318 2nd Ave SW was present and asked where all the money is coming from being the city just purchased a new street sweeper and is also buying a new truck according to tonight's agenda. Bless stated there are a few debt bonds will be paid off by 2013, and the bonds for this street project would replace those. That is typically how it has been done in the past.

Herb Peterson, 716 1st Ave NW, asked about financing options. Since he was representing the Lutheran Church (which doesn't pay taxes) he asked if they would receive a semiannual bill or if they could pay it up front without penalty. Nate Huettl of Bolton and Menk explained either option would be sufficient.

James Ness of rural Winnebago was curious if the concrete alternative changed the life expectancy of the street? Huettl stated that the concrete option generally requires less maintenance but costs more upfront. Overtime the options are about the same in value.

Dale Foster, 549 Main St S, stated the city is losing population and asked if we needed the new street. It was explained that this was to improve the utilities as well and lessen inflow and infiltration.

Barb Dontje, 337 1st Ave SE, asked if the street would be a truck route. It was explained the street will not be designated a truck route.

Robert Weerts again spoke up and asked if anyone had talked to WFS and if they will still use that site. Robertson said he had spoken to WFS and they do plan to still utilize the site. Weerts also asked why the schedule was so long. Huettl explained it was a typical street reconstruction schedule.

Robertson commented that the earlier you go out for bids the better prices you typically get.

Gerald Johannsen, 235 2nd Ave SW, stated the city is doing more and more and with less people. He said the city needs to cut costs everywhere, not necessarily on this project.

Maryann McClain asked if council or administration took the time to talk to the people in that neighborhood who are living on social security to see if they can afford an assessment without losing their home. Johnson stated he believes the council is very aware of the city's neighborhoods, and that there will also be a public hearing on the assessment after construction is complete that people can attend to express their concern. McClain also pointed out the Main

Street project that was just completed should have been done back in 1991 when Main Street was redone.

Rick Johnson asked about a storm sewer in front of the church and school. Huettl explained there would be no storm sewer there, but the street grades would be improved to help with drainage.

Hearing no more public comments, Mayor Nowak closed the meeting to the public.

Motion by Johnson, seconded by Ziegler to pass Resolution 513-2011 A Resolution Ordering Improvement and Preparation of Plans. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Fees for 2012

Motion by Johnson, seconded by Ziegler to pass Resolution 510-2011 Setting Fees and Rates as listed on pages 36-37 of the council packet. Discussion held. Mayor Nowak called for a vote. The following members voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Purchase of F-450

Motion by Scofield, seconded by Johnson to approve the purchase of a 2012 F-450 according to the state bid contract in the amount of \$72,609.11. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Library Director Hours

Motion by Scofield, seconded by Robertson to move Heidi Schutt from salaried at 47 hours to 57 hours per pay period, effective immediately. Johnson stated he feels they made a fantastic choice with Heidi. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Fire and Ambulance Officers-2012

Motion by Johnson, seconded by Robertson to approve the following officers to each department:

Fire Department

Chief- Jesse Haugh

Asst Chief- Larry Stauffer

Secretary- David Frundt

1st Captain- Josh Blair

2nd Captain- Jonathan Weerts

Safety Officer- Randy Nowak

Training Officer- Dave Hurn

Ambulance Department

Captain- Josh More

Asst Captain- Rick Mauris

Scheduler- Marilyn Vosberg

Maintenance- Mike Phippen

Training- Carrie Eastman

Sec/Treas/Hippa- Amber Franklin

Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Abstained: Ziegler. Motion carried.

Building Official Conference

Motion by Johnson, seconded by Scofield to allow Darold Nienhaus to attend the ICC Upper Great Plains Region Educational Institute at an estimated cost of \$915. This would earning him 12.5 of continuing education credits. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Alliant Energy Agreement

Motion by Ziegler, seconded by Johnson to approve the Electric Franchise Ordinance No. 2011-7 as listed on pages 43-50 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Fund Balance Policy

Motion by Scofield, seconded by Ziegler to approve the fund balance policy as listed on pages 52-54 of the council packet. This was a recommendation of Abdo, Eick, and Meyers, the city's audition firm. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Transferring Funds

Motion by Ziegler, seconded by Scofield to approve Resolution 211-2011 closing out both the 835 Swimming Pool Fund and the 865 Library Fund and transfer the money to the 401 Capital Equipment Fund. The amounts would be assigned to the respective locations. Discussion Held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Committing Funds

Motion by Robertson, seconded by Johnson to pass Resolution 512-2011 Committing Fund Balance for Specific Purposes as listed on page 58 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

800 MHz Radio Purchase

Motion by Johnson, seconded by Ziegler to approve the purchase of 3 mobile radios, 1 secure handheld and 6 handheld units to be used amongst police, ambulance and fire at a total cost of \$38,125.24. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Mike Beletti Review

Motion by Ziegler, seconded by Johnson to remove Mike Beletti from probation and increase his pay to step 2 of the union pay scale. Robertson stated Mike was a good hire for the City, he is

personable and gets out in the community. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Cost of Living Adjustments

Motion by Johnson, seconded by Robertson to approve the following cost of living adjustments effective January 1st, 2012:

Kathy Johnson	from \$10.35 to	\$10.65
Rachel Peterson	from \$9.48 to	\$9.76
Lorrie Davis	from \$10.98 to	\$11.31
Darold Nienhaus (Bldg Official)	from \$5200 to	\$5326 (annually)

Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield.

Liquor License Application

Motion by Scofield, seconded by Johnson to approve Liquor License Application for 3.2 Beer from Scott Robertson of the Winnebago Grill. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Scofield. Robertson abstained from the vote. Motion carried.

License Renewals

Motion by Ziegler, seconded by Scofield to approve the license renewals as listed on page 63 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Scofield. Robertson abstained from the vote. Motion carried.

2012 Budget

Motion by Johnson, seconded by Ziegler to approve Resolution 541-2011 Adopting the 2011 Tax Levy, Collectible in 2012 for the following purposes:

General Revenue	\$280,741.55
Debt Service	\$111,356.30
Capital Equipment	\$124,000.00

Johnson stated he looked over the budget several times and is very happy with a 3.5 % increase. Scofield stated Bless has been very helpful and she is ok with the proposed budget as well. Ziegler stated he feels this is a very in depth budget and is very comfortable with it. Robertson said he was behind it 100%. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield.

Reports

Bless thanked council for reviewing the budget as he did work very hard on it.

Mayor Nowak congratulation Mike Beletti on his raise and thanked the public for showing up tonight.

Johnson commended Austin on his work on the budget as he feels it is very accurate.

Ziegler echoed Rick on his thoughts on the budget and congratulated Heidi and Mike.

Robertson congratulated Heidi and Mike. He stated it can be tough sitting on the other side of the table at times, but it's worth it.

Socfiled had nothing to report.

Motion by Ziegler, seconded by Johnson to adjourn the meeting. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Presented to Council January 10th, 2012.



Randy Nowak

Mayor

ATTEST:



Austin Bleess