



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

July 12th, 2011

A regular meeting of the Winnebago City Council was held on Tuesday July 12th, 2011 at 7:00 p.m. in the Municipal Center Council Chambers.

Nowak called the meeting to order and conducted roll call. Council members present: Johnson, Ziegler, Robertson, Scofield. Staff Present: City Administrator Bless. City Attorney Douglas Johanson.

Motion by Ziegler, seconded by Johnson to approve the proposed meeting agenda of July 12th, 2011 with moving public comment above general business. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Robertson, seconded by Ziegler to approve Council meeting minutes of June 14th, 2011 as written. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Ziegler, seconded by Johnson to approve Special City Council minutes of June 22nd, 2011 as written. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Consent Items

Motion by Scofield, seconded by Ziegler to approve all bills as listed on pages 9-19 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Informational Items

Motion by Johnson, seconded by Ziegler to approve all informational items as listed on pages 20-27 of the Council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Commission & Committee Reports

Motion by Ziegler, seconded by Johnson to approve all commission and committee reports as listed on pages 27-30 in the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Public Comment

Paul Loomis of 632 Cleveland Ave W was present and stated that he has been sitting at the meeting trying to figure out what council members are saying as he can't hear. Since the city has a loud speaker there is no reason it shouldn't be used. He also mentioned that the public comment portion of the agenda should be placed before the action is taken.

Jon Mullaly, of 123 1st St NE, asked the city wanted to vacate the alley is garage is on. He was informed that he does not live on the block where the alley will be vacated. He then said he did not oppose the alley vacation.

Bret Osborn of 305 5th Ave SE wanted to know what can be done about the trailer houses that are being tore down. Bless stated the City is limited in options because there is no limited standards ordinance.

There being no further public comment Mayor Nowak closed the meeting to public comment.

Alley Vacation, Resolution 503-2011

Paul Loomis stated all three of the business owners who signed the petition would like to see the alley vacated for more space.

Motion by Johnson, seconded by Ziegler to approve resolution 503-2011. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Mosquito Spraying

Motion by Scofield, seconded by Robertson to authorize the mosquito spraying for Motofest in the amount of \$1290 plus tax. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motofest Licenses

Motion by Robertson, seconded by Scofield to authorize Administrator Bless to approve all food, beverage, noise, and miscellaneous licenses for Motofest. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Donation to Motofest

Motion by Ziegler, seconded by Johnson approve donation from the American Legion in the amount of \$3000.00. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Faribault County Emergency Management Mutual Aid Agreement

Motion by Scofield, seconded Ziegler to authorize the updated Mutual Aid Agreement as listed on pages 39-41. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Pot Hole and Storm Sewer Catch Basin Repairs.

Motion by Johnson, seconded by Robertson to approve estimate from Weerts Construction to patch and repair road surface and storm sewer catch basins around town with the exception of 1st Ave SE. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Ambulance Retirement

Motion by Johnson, seconded by Ziegler to approve the retirement of Jon Jobe from the Ambulance service. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Lot Sale

Motion by Johnson, seconded by Robertson to approve the sale of lot 425 1st Street SW to Max Embacher in the amount of \$100.00. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Liquor License Application

Motion by Ziegler, seconded by Scofield to table this issue until Under Konstruktion has obtained proper licensing from the Health Department at which time a special meeting would be called if needed. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Motion carried.

Liquor License Application

Motion by Scofield, seconded by Johnson to table liquor license approval for Schooter's Bar and Grill until proper licensing from the Health Department has been obtained. At which time a special meeting would be called if needed. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Johnson, seconded by Ziegler to approve amendment to ordinance in regards to how many licenses can be issued (up to 4). Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Franchise Fees

Motion by Johnson, seconded by Ziegler to authorize Bleess to research information regarding the use of Franchise Fee's in other cities until the next scheduled council meeting. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Long Term Financial Planning

Motion by Ziegler, seconded by Johnson to approve the Long Term Financial Plan for use in future budgeting years as listed on page 48-52 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

SCDP Program Income/Generated Income Policy

Motion by Robertson, seconded by Ziegler to adopt a policy on the program income as listed on page 54-55 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Administrative and Account Assistant

Motion by Johnson, seconded by Ziegler to authorize the removal of Marilyn from probation and a step increase according to the step schedule. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Administrator's Wages

The Council discussed a raise for Administrator Bleess. Mayor Nowak stated he would like public comment on the issue. Council member Scofield asked if that was appropriate at this time. City Attorney Johanson said the council could vote to amend the agenda and take public comment. Motion by Ziegler, seconded by Robertson to take public comment on the administrator's wages. Mayor Nowak called for a vote. The following voted in favor: Robertson, Ziegler. The following voted against: Johnson, Scofield. Mayor Nowak voted in favor to break the tie.

Mayor Nowak opened the meeting to public comment.

John Mullaly, 123 1st St NE, stated a he felt the 16% raise would be astronomical and he would jump for joy if he received that big of a raise.

Sally Yeager, 717 1st Ave NW, stated that with the state shut down and there being no raises in social security that the raise would be too much.

Millicent Hanson, 822 1st Ave NW, stated that Bleess does a good job but that is his job and only a small raise would be appropriate.

Leonard Jacobson, 242 1st Ave NW, stated a cost of living raise would be enough, maybe more. He also stated that a raise could be re-reviewed next time.

There being no further comment the Mayor closed the meeting to the public.

Motion by Johnson, seconded by Scofield to make Administrator Bleess a true exempt employee with an annual salary of \$57,000.00. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Opposed: Ziegler. Motion carried.

Administrator Report

Bleess thanked council members for the raise, and the public for their comment.

Council Reports

Scofield stated that she received an unsigned flyer, and if you have something to say- have the courage to say how you feel and what you think by signing your name.

Robertson stated he got the flyer as well, but he wants to move forward and get things done.

Ziegler wanted to thank Austin for his hard work, and hoped that there were no hard feelings over his vote. He agrees that it is appropriate to identify yourself if you have a viewpoint.

Johnson stated he appreciated everyone's comments and opinions and that he spoke with a business man who stated the boss should always make the most. He also wanted to thank Pastor Jobe for his years of service.

Mayor Nowak stated that he liked all the conversation that took place here tonight.

Motion by Johnson, seconded by Ziegler to adjourn. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Presented to Council August 9th, 2011.



Randy Nowak
Mayor

ATTEST:



Austin Bleess