



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

November 8th, 2011

A regular meeting of the Winnebago City Council was held on Tuesday November 8th, 2011 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Johnson, Ziegler, Robertson, Scofield. Staff Present: City Administrator Bless, Deputy City Clerk Boeck, City Attorney Douglas Johanson and City Engineer Wesley Brown.

Motion by Robertson, seconded by Johnson to approve the proposed meeting agenda of November 8th as presented. Council member Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Johnson, seconded by Ziegler to approve Council meeting minutes of October 11th, 2011 as written. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Consent Items

Motion by Ziegler, seconded by Johnson to approve all consent items as listed on pages 6-14 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Informational Items

Motion by Robertson, seconded by Scofield to approve all informational items as listed on pages 15-23 of the Council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Commission & Committee Reports

Motion by Ziegler, seconded by Robertson to approve all commission and committee reports as listed on pages 24-28 in the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Public Comment

Mayor Nowak opened the meeting to the public. Hearing no comments, Mayor Nowak closed the meeting to the public.

Sale of City Owned Duplexes

Motion by Johnson, seconded by Robertson to table the sale of the City owned duplexes as there was no interest at the auction held prior to the meeting. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Proposed Ordinance Changes from Planning and Zoning

Motion by Ziegler, seconded by Robertson to approve Ordinance No. 4, 2011 amending section 152.046 Permitted Uses of 152: Zoning Code of Title XV: Land Use of the Winnebago Code of Ordinances, an ordinance allowing a campground in city limits. Discussion held. Mayor Nowak called for a vote. The following members voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Johnson, seconded by Ziegler to approve Ordinance No. 5, 2011 an ordinance amending section 152.005 Definitions of Chapter 152: Zoning Code of Title XV: Land Usage of the Winnebago Code of Ordinances, this ordinance also allows a campground in city limits. Discussion held. Mayor Nowak called for a vote. The following members voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Robertson, seconded by Johnson to approve Ordinance No. 6, 2011, and Ordinance amending section 152.005 Definitions of Chapter 31: Boards, Commissions and Authorities of Title III: Administration of the Winnebago Code of Ordinance, opening the 5th spot normally held by the City Attorney to a citizen at large. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Proposed Minimum Standards Ordinance

This item was placed on the agenda as a discussion item only. The Ordinance as listed on pages 35-42 of the council packet addresses a process of dealing with properties that are in dilapidated conditions, building projects left undone, as well as dealing with unsightly buildings around town. Johnson stated he feels the minimum is too maximum and that the inside of a house should be off limits. Ziegler stated he wants to the town to look good, but this is a harsh way of going about it. Scofield stated she didn't like the language on several of the definitions, and maybe beefing up the already in place junk ordinance would be a better way to go about dealing with issues. Robertson stated the ordinance as written currently is way too strict. No action taken.

Squad Car Purchase

Motion by Scofield, seconded by Johnson to approve the purchase of a 2013 Ford Police Interceptor Sedan, All Wheel Drive at an approximate cost of \$25,500 to be paid for out of Capital Outlay. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

1st Ave SE

Wes Brown of Bolton and Menk was present to discuss an amended Feasibility Report for the reconstruction of 1st Ave SE. Motion by Ziegler, seconded by Scofield approving Resolution

509-2011 Receiving Feasibility Report and Calling Hearing on Improvement for 1st Ave SE with an estimated total cost of \$1,381,450.00. Ziegler asked if we had the debt capacity. Bless stated it would add approximately \$34,000 in debt. Robertson stated we need to keep moving forward with the streets in town. Johnson questioned whether \$34,000 in debt is accurate. Bless informed him that bond rates are at a historic low. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

2012 Utility Rates

Motion by Ziegler, seconded by Johnson to approve the Resolution 507-2011 Increasing Utility Rates for the City of Winnebago, as listed on pages 46-47 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Assessment Certification for Delinquent Municipal Bills

Motion by Johnson, seconded by Scofield to certify the unpaid lawn mowing and utility bills to the property taxes for collection in 2012. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Charitable Gambling Donation

Motion by Johnson, seconded by Ziegler to approve Resolution 508-2011, accepting donation to the City of Winnebago in the amount of \$19.00. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Administrator Report

Administrator Bless thanked the Bevcomm Foundation for the grant they gave the EDA in the amount of \$1,900

Council Reports

Mayor Nowak asked how the budget for 2012 is coming along. Bless stated he had made some small tweaks and it will be presented at the December meeting.

Johnson wanted to thank everyone for putting up with the construction on Main Street.

Ziegler had nothing to report.

Robertson wanted to remind everyone that there will be thanksgiving at the church again this year, and anyone is welcome to join.

Scofield stated it was great meeting Tharen Haugh and is looking forward to getting to know the other officers as well.

Motion by Johnson, seconded by Ziegler to adjourn the meeting. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

Presented to Council December 8th, 2011.



A handwritten signature in black ink that reads "Randy Nowak". The signature is written in a cursive style and is positioned above a horizontal line.

Randy Nowak
Mayor

ATTEST:



A handwritten signature in blue ink that reads "Austin Bleess". The signature is written in a cursive style and is positioned above a horizontal line.

Austin Bleess
City Administrator