



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

October 11<sup>th</sup>, 2011

A regular meeting of the Winnebago City Council was held on Tuesday October 11<sup>th</sup>, 2011 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Johnson, Ziegler, Robertson. Council member Absent: Huntington-Scofield. Staff Present: City Administrator Bleess, Deputy City Clerk Boeck and City Attorney Douglas Johanson.

Motion by Johnson, seconded by Ziegler to approve the proposed meeting agenda of October 11<sup>th</sup> with the addition of Franchise Fees. Council member Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

Motion by Robertson, seconded by Ziegler to approve Council meeting minutes of September 13<sup>th</sup>, 2011 as written. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

### Consent Items

Motion by Ziegler, seconded by Robertson to approve all consent items as listed on pages 6-15 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

### Informational Items

Motion by Ziegler, seconded by Robertson to approve all informational items as listed on pages 16-24 of the Council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

### Commission & Committee Reports

Motion by Johnson, seconded by Robertson to approve all commission and committee reports as listed on pages 25-30 in the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

### Public Comment

Mayor Nowak opened the meeting to the public. Hearing no comments, Mayor Nowak closed the meeting to the public.

#### Contract for Recycling Pickup

Motion by Johnson, seconded by Ziegler to approve new recycling contract with B & B Sanitation effective January 1<sup>st</sup>, 2012 as listed in the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### Review Brennan Johnson

Motion by Ziegler, seconded by Johnson to remove Brennan Johnson from probation and increase his wage to the next step in the salary schedule on his anniversary date as per the Union contract. Discussion held. Mayor Nowak called for a vote. The following members voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### Heidi Kittleson Review

Motion by Robertson, seconded by Ziegler to remove Heidi Kittleson from probation and move her to the next step in the salary schedule as per the union contract. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried

#### Hiring of EMT's

Motion by Johnson, seconded by Robertson to approve the hiring of Austin Bleess, Megan Boeck, and Amanda Wallace as EMT's contingent on passage of all necessary tests and licensures. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### EMT Resignation

Motion by Ziegler, seconded by Robertson to approve the resignation of Brad Sternberg from the Ambulance Department. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### Hiring Fulltime Police Officer

Motion by Ziegler, seconded by Robertson to authorize the hiring of Brittney Gehrking as a fulltime police officer. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### Verizon Water Tower Lease Amendment

Motion by Johnson, seconded by Ziegler to approve amendment to the Verizon Water Tower Lease Agreement, as listed on pages 40-41 of the council packet. Discussion held. Bleess stated that with this staff would look at rates for the other water tower leases as well. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### Purchase Agreement Amendment

Motion by Johnson, seconded by Ziegler to approve amendment to the purchase agreement, moving the closing date to on or before April 1, 2012. As part of this amendment the City would

be allowed to clean up the property and have a survey completed this fall. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler. Abstained: Robertson. Motion carried.

#### Old Trailer Park

Motion by Johnson, seconded by Ziegler to allow B & B to clean up the old trailer park property at an estimated cost of \$2,500, as well as Bolton & Menk to do a property survey at an estimated cost of \$2,000. Both of which are to be paid out of the Liquor Store Reserves. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler. Abstained: Robertson. Motion carried.

#### Selling City Duplexes

Motion by Johnson, seconded by Robertson to sell the city owned duplexes by holding an auction with a minimum bid of \$190,530.00 to be held on November 8<sup>th</sup>, 2011 at 6:00 p.m. Discussion held. Mayor Nowak called for a vote the following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### Franchise Ordinance

Motion by Ziegler, seconded by Johnson to approve Ordinance 2011-3 granting an electric franchise Interstate Power And Light Company in the City of Winnebago, as listed on pages 1-9 of the council packet as an addition. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

#### Administrator Report

None.

#### Council Reports

Mayor Nowak congratulated Brittney on her hiring.

Johnson congratulated Brittney, Brennan and Heidi.

Ziegler welcomed Brittney and thanked Brad Sternberg for his service.

Robertson congratulated Brittney and stated he is happy to see Austin and Megan stepping up in an EMS Role.

Motion by Johnson, seconded by Ziegler to adjourn the meeting. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Motion carried.

Presented to Council November 8<sup>th</sup>, 2011.



Randy Nowak  
Mayor

ATTEST:



Austin Bleess  
City Administrator