



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

September 13th, 2011

A regular meeting of the Winnebago City Council was held on Tuesday September 13th, 2011 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Johnson, Ziegler, Robertson, Scofield. Staff Present: City Administrator Bleess, Deputy City Clerk Boeck and City Attorney Douglas Johanson.

Motion by Robertson, seconded by Johnson to approve the proposed meeting agenda of September 13th, 2011. Council member Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Johnson, seconded by Ziegler to approve Council meeting minutes of August 9th, 2011 with one correction. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Consent Items

Motion by Johnson, seconded by Robertson to approve all bills as listed on pages 7-17 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Informational Items

Motion by Johnson, seconded by Robertson to approve all informational items as listed on pages 18-27 of the Council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Commission & Committee Reports

Motion by Robertson, seconded by Scofield to approve all commission and committee reports as listed on pages 28-32 in the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Public Comment

Mayor Nowak opened the meeting to the public for comment.

Curtis Bentson was present and asked Council members how he could get the water at his property (432 1st Ave SE) turned back on. Bless stated the account has a past due balance from a former renter and the water utilities will not be reconnected until the balance is paid in full. Bentson stated it's not his responsibility since he doesn't own the property, the government does, and he just pays rent. Ziegler stated that the property owner (documented at the court house) is liable for unpaid utilities as stated in the ordinance and the water will not be turned back on until the account is brought current. Robertson stated that he liked to see the city make arrangements for people to make payments but noted that those arrangements need to be made before the water is turned off.

Mayor Nowak closed the meeting to the public.

Variance Request- Vet's Glass

Motion by Ziegler, seconded by Robertson to approve variance request from Vet's Glass. The proposed building would be 13 feet off the property line in which case the ordinance states not less than 15 feet. Discussion held. Mayor Nowak called for a vote. The following members voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Conditional Use Permit and Variance Request, Randy Boettcher

Motion by Ziegler, seconded by Scofield to approve variance request to build storage sheds 20 feet from the street, rather than 30 as required in ordinance. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield.

Motion by Ziegler, seconded by Johnson to approve the Conditional Use Permit with the condition that all water runoff from the building is drained to the south. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Fiscal Agent Agreement with Veterans Memorial Group

Motion by Robertson, seconded by Ziegler to approve the fiscal agent agreement with the veterans' memorial group. Johnson stated he feels this is the proper way to go about doing this and likes to see it. Robertson stated he has received two calls from people wanting to be involved. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Hiring Part Time Officer

Motion by Ziegler, seconded by Scofield to authorize the hiring of Chris Vasvick as a part time police officer. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

2012 Budget Review and Resolution 506-2011 Setting Preliminary Tax Levy

Bless presented the 2012 Preliminary Budget. Ziegler stated he is very impressed overall and appreciates Bless' work on the franchise fee's. Nowak questioned the number of special city council meetings, stating they used to be allowed 10 and it is now down to 4. Bless stated he is

going to try and keep the number of special city council meetings at a minimum, and it's very doable, this year there has only been 3. Johnson stated he too appreciates Bless' work on the budget. Discussion held.

Bless stated that the final property tax levy would be set at the December Council Meeting, December 13th at 7pm, and the public would have a chance to comment at that time as well as each of the council meetings between now and then.

Motion by Johnson, seconded by Ziegler to approve resolution 506-2011 Setting Preliminary Tax Levy at 6.76% collectible in 2012 for the following purposes:

General Revenue	\$277,008.38
Debt Service	\$131,356.30
Capital Equipment	<u>\$124,000.00</u>
Total Levy	\$532,364.38

Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Administrator Report

Bless thanked the department heads for their help with the budget.

Council Reports

Mayor Nowak thanked those that helped with the EDA Hall of Fame event.

Johnson stated there was a great turn out at the EDA Hall of Fame and that they were well deserved of the award.

Ziegler thanked Austin for a good budget.

Robertson wanted to congratulate Larry and Sue on their award and thanked Megan and all the others who helped at the event.

Scofield wanted to thank the EMS personnel for the September 11th procession.

Motion by Johnson, seconded by Scofield to adjourn the meeting. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Presented to Council October 11, 2011.



Randy Nowak
Mayor

ATTEST:



Austin Bless
City Administrator