



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

June 12<sup>th</sup>, 2012

A regular meeting of the Winnebago City Council was held on Tuesday June 12<sup>th</sup>, 2012 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Johnson, Ziegler, Robertson, Scofield. Staff Present: City Administrator Bless, Deputy City Clerk Boeck, City Attorney Douglas Johanson.

Motion by Robertson, seconded by Johnson to approve the proposed meeting agenda of June 12<sup>th</sup> as amended. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Motion by Scofield, seconded by Robertson to approve council meeting minutes of May 8<sup>th</sup>, 2012 as written. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Consent Items

Motion by Ziegler, seconded by Robertson to approve all consent items as listed on pages 8-18 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Informational Items

Motion by Ziegler, seconded by Robertson to approve all informational items as listed on pages 19-27 of the Council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Commission & Committee Reports

Motion by Ziegler, seconded by Robertson to approve all commission and committee reports as listed on pages 28-32 in the council packet. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Public Comment

The Mayor opened the meeting to the public for comment. Roger Hanson was present and stated he has been approached by several people regarding recent city expenditures. Such as a street

sweeper, dump truck, skid loader, squad car, ambulance and not to mention all the projects happening in town including the WWTP, main street and now 1<sup>st</sup> Avenue SE. Hanson felt the spending is excessive.

Also present, Robert Weerts stated he doesn't know where the money is coming from, and doesn't think the City is printing its own money yet. Weerts also stated he does not want utility hook ups on his property on 1<sup>st</sup> Ave SE. Council member Robertson stated past precedence has been set, and the City has to do what is best for the future needs. Council member Ziegler stated he appreciated the concerns but their responsibility is to look at the City's needs over personal needs.

Jim Ness stated his lot on 1<sup>st</sup> Ave SE is worth approximately \$3,000 in value but if the property will get hit with a \$7,000 assessment and the chances of it being bought for buildable purposes is slim. Robertson stated properties with no utilities are unattractive to buyers and would be of no use in the future.

Motion by Johnson seconded by Ziegler to stub in utilities to the lots in question. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson. Opposed: Scofield. Motion carried.

There be no further public comment the Mayor closed the meeting to public comment.

#### WWTP Change Order

Motion by Ziegler seconded by Johnson to approve change order request for WWTP. Such change order states Wapasha will complete all of the work shown in addendum 3 if the City agrees to extend contract time to July 31, 2012. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Noise Permit Request

Motion by Scofield, seconded by Robertson to approve noise permit for Steve Malchow on June 23<sup>rd</sup> from 10-12pm. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Training for Brittney Gehrking

Motion by Scofield, seconded by Ziegler to approve Corner House Training July 9<sup>th</sup>-13<sup>th</sup> for Brittney Gehrking at an approximate cost of \$800. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Lifeguard Hiring

Motion by Ziegler seconded by Johnson to authorize the hiring of Dalton Hurn and Kylie Ahl for the 2012 swimming season. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Free Swimming

Motion by Robertson, seconded by Ziegler to approve a free swimming on August 7<sup>th</sup> for the Police Department's National Night Out event as well as August 16<sup>th</sup> as part of the Summer Reading Program. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Election Judges Resolution 528-2012

Motion by Robertson, seconded by Johnson to appoint election judges, as listed on page 35 of the Council packet, for the upcoming Primary Election to be held on August 14<sup>th</sup>, 2012. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Public Safety Grants Resolution 527-2012

Motion by Johnson, seconded by Ziegler to approve the Resolution 527-2012 to Authorize Execution of Agreement with the Minnesota Department of Public Safety for Traffic Safety Enforcement Projects. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Hiring of Part Time Officers

Motion by Robertson seconded by Ziegler to advertise for Part Time Police Officers. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Officer Beletti Review

Motion by Johnson, seconded by Ziegler to authorize Mike Beletti an increase to Step 3 of the union pay scale as part of his yearly review. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Sale of F450

Motion by Johnson, seconded by Scofield to table until further Notice. Johnson stated he thinks it would be wise to hold off until the city has several different things to be sold in a combined auction. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Demolition of Stokely Site

Motion by Robertson, seconded by Johnson to authorize Holtemier Construction to demo the Stokely Site at an estimated cost of \$50,000. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

### Liability Insurance Limits

Motion by Johnson, seconded by Scofield to waive monetary limits and accept the coverage limit of \$1,500,000 from the league. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Electric Work on 1<sup>st</sup> Ave

Motion by Ziegler, seconded by Robertson to approve Howe Electric's quote to replace City owned electric lines on 1<sup>st</sup> Ave at a cost of \$10,500. Discussion held.. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Door at Municipal Center

Motion by Scofield, Johnson to authorize Vet's glass to replace the North door at the Municipal Center at a cost of \$4,295. Johnson stated the Utility Committee should look at the concrete and replace it if need be, before the door is installed. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Air Conditioner at Library

Motion by Ziegler, seconded by Johnson to approve quote from Kaduce Plumbing at a cost of \$3,624 for replacement. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Variance Request-1<sup>st</sup> Presbyterian Church

Motion by Ziegler, seconded by Johnson to approve variance request from First Presbyterian Church as listed on page 47 of the council packet. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Scofield. Abstained: Robertson. Motion carried.

#### Resignation of Public Works Assistant

Motion by Johnson, seconded by Ziegler to approve resignation of Public Works Assistant Brennan Johnson. His resignation date is July 1<sup>st</sup>, 2012. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### Hiring New Public Works Assistant

Motion by Ziegler, seconded by Johnson to authorize advertising for the open Public Works Assistant position. Candidates will be ranked and 1<sup>st</sup> round interviews done by City Administrator Bleess. Final Interviews will be done by the personnel committee and a recommendation made to Council. Discussion Held. Mayor Nowak called for a vote, the following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

#### FEMA Training for City Administrator

Motion by Robertson, seconded by Scofield to allow City Administrator Bleess to attend the Federal Emergency Management Agency Center for Domestic Preparedness training in Anniston Alabama July 22<sup>nd</sup>-July 27<sup>th</sup> at no cost to the City. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield.

#### City Administrator Review

City Administrator Bleess presented a list of accomplishments from the past year. Motion by Ziegler, seconded by Scofield to authorize a 3% increase to City Administrator Bleess upon his

2<sup>nd</sup> year anniversary. Johnson stated he has enjoyed working with Austin over the past two years and that he has made good progress in the City of Winnebago. Ziegler stated that Austin is very responsive to things needing completion and also feels it is a pleasure to work with Austin. Robertson stated he always gets answers from Austin and even imposes on him at odd hours. Robertson also stated that Austin is a big asset to Winnebago and things like the upcoming Craft Brew Fest only add to that. Johnson and Robertson state they would be more satisfied with a 6% increase. Mayor Nowak called for a vote. The following voted in favor: Ziegler, Scofield. The following voted against: Johnson, Robertson. Mayor Nowak stated he would vote for a 3% increase as the tie breaker. Motion carried.

### Reports

Bless stated he is excited about a new year in Winnebago, as well as the demolition of the Stokely site. He also thanked Council for the raise.

Mayor Nowak congratulated Mike and Austin.

Johnson thanked Brennan for his time at the City and congratulated Mike and Austin on their raises.

Ziegler thanked Brennan for his work and Austin and Mike as well. Ziegler stated he is really looking forward to Craft Brew Fest. Ziegler also stated that there are always big expenditures in any council member's four year term. If no money was spent the City would get nowhere. Residents should elect council members to look out for the City's best interest and encourages them to cast their ballots at the polls.

Robertson stated he really appreciates the good quality police officer Mike is, he has seen him interacting with the Children in town and thinks that is really important.

Scofield had no comment.

Motion by Robertson, seconded by Johnson to adjourn the meeting. Mayor Nowak called for a vote. The following voted in favor: Johnson, Ziegler, Robertson, Scofield. Motion carried.

Presented to Council July 10<sup>th</sup>, 2012.

  
Randy Nowak

ATTEST:

  
Austin Bless