

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

October 1st, 2012

A special meeting of the Winnebago City Council was held on Monday October 1st, 2012 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Nowak called the meeting to order and conducted roll call. Council members present: Johnson, Robertson, Scofield. Staff Present: City Administrator Bleess.

Motion by Robertson, seconded by Johnson to approve the proposed meeting agenda of September 11th as amended. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Motion carried.

Resignation of City Administrator Administrator Bleess announced his resignation from the positions of City Administrator and EMT effective October 19th. He informed Council he has accepted the position of City Manager with Caribou, Maine. Motion by Johnson, second by Zielger, to accept the Resignation of Administrator Bleess effective October 19. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Motion carried.

Hiring new City Administrator and Discussion on Interim Administrator Administrator Bleess presented a plan to list the job opening and accept resumes until filled. The personnel committee would meet on October 11th to review the resumes, first round interviews would be held Monday, October 15th at 6pm during a special council meeting, and second round interviews would be held Thursday, October 18 at 7pm during a special council meeting. Bleess said he did have desk coverage lined up between Heidi Schutt and Jeanne Kortuem until a new Administrator is hired. Most major projects will be completed before Bleess leaves. Robertson asked if the timeline was too fast. It was stressed that this timeline can be changed if Council feels they do not have enough candidates that meet the needs of the city. Discussion held.

Motion by Ziegler, seconded by Johnson, to accept the timeline and set special council meetings for the dates specified dates and times. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Motion carried.

Reports

Councilmember Johnson thanked Austin for his time in Winnebago and sated Winnebago was lucky to have had him. He wishes he could have done more to keep Bleess and Caribou is very lucky to have him.

Councilmember Ziegler thanked Austin for his work and service to the community.

Councilmember Robertson appreciated the open door policy and for Austin's ability to answer his questions. He wished Bless could have stayed longer and thank Austin for his work.

Councilmember Scofield stated her thanks to Bless.

Mayor Nowak stated he and Bless had spoken the other day.

Motion by Robertson, seconded by Ziegler to adjourn the meeting. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Motion carried.

Presented to Council October 9th, 2012.

ATTEST:

Randy Nowak

Austin Bless