



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

April 9th, 2013

A regular meeting of the Winnebago City Council was held on Tuesday April 9th, 2013 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Johnson, Robertson, Scofield, Anderson. Staff Present: City Administrator Ziegler. City Attorney: Douglas Johanson.

Motion by Robertson, seconded by Johnson to approve the proposed meeting agenda of April 9th. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Motion by Scofield, seconded by Anderson to approve council meeting minutes of March 12th, 2013 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Consent Items

Motion by Johnson, seconded by Anderson to approve all consent items as listed on pages 4-14 of the council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Informational Items

Motion by Scofield, seconded by Johnson to approve all informational items as listed on pages 15-22 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Commission and Committee Reports

Motion by Johnson, seconded by Robertson to approve all commission and committee reports as listed on pages 23-29 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no comments Mayor Schutt closed the meeting to the public.

General Business

2012 Audit Presentation

Kyle Meyers, Adbo, Eick & Meyers was present to cover the Financial Statements and Management Letter for year ended December 2012. A copy of which is on file at City Hall and the Muir Library. Motion by Johnson, seconded by Scofield to approve year ended December 2012 Audit. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Hiring Administrative & Account Assistant

Motion by Anderson, seconded by Scofield to authorize hiring Judy Staloch for the Administrative and Accounting Assistant position. Ziegler stated Judy is available to start work on April 10th. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Charitable Gambling Fund

Motion by Robertson, seconded by Johnson approve charitable gambling request to the Winnebago Public Safety Department in the amount of \$650.00. The funds will be used to offset the cost of the new radar sign. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Annual Performance Reviews

Motion by Johnson, seconded by Anderson to approve Heidi Schutt to the next step on the Union Pay Scale. Ziegler stated he has gotten several compliments from the public about the friendly service at the Library. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Motion by Anderson, seconded by Scofield to approve Bob Toland to the next salary step effective his anniversary date. Ziegler stated Bob does a great job hiring and recruiting new officers and is a valuable mentor to his staff. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Campground

Motion by Johnson, seconded by Robertson to approve quote from Ron's Plumbing and Electric for \$6,350 to be paid for using funds from the liquor store reserves. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Motion by Robertson, seconded by Johnson to authorize the purchase of 5 new picnic tables at approximately \$3,000 for use at the campground. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Motion by Johnson, seconded by Robertson to authorize up to \$5,000 for miscellaneous work such as water and sewer hookups, fire rings, gravel, etc. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Street Overlays

Motion by Anderson, seconded by Robertson to approve milling and overlays on Cleveland Ave W and 3rd Ave SW at an estimated cost of \$59,000. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Fire Department Officer Salaries

Motion by Scofield, seconded by Robertson to increase salaries to the Fire Department Officers (as listed on page 37 of the council packet). Anderson stated she has a problem with the percentage of raise and perception to the community. Johnson agreed stating he is ok with raising salaries just not to that extent. Mayor Schutt called for a vote. The following voted in favor: Robertson, Scofield, Schutt. The following voted against: Johnson, Anderson. Mayor Schutt stated he understood both sides but in the end voted in favor of an increase stating the Fire Department is an important asset to Winnebago. Motion carried.

Well Pump #1 Inspection and Maintenance

Motion by Robertson, seconded by Anderson to approve quote from Bergerson-Caswell Inc for routine scheduled maintenance on Well Pump #1 in the amount of \$19,210. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Reports

Ziegler congratulated Heidi and Bob on their positive reviews. He also stated he is continuing to wrap up what needs to be completed for Craft Brew Fest on June 29th, 2013.

Mayor Schutt thanked Chris for his work on getting the website up to date.

Johnson thanked Kyle for his presentation of the audit. Welcome Judy to the staff.

Robertson had nothing to report.

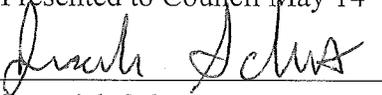
Scofield congratulated Judy.

Anderson congratulated staff on audit results.

Motion by Robertson, seconded by Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Presented to Council May 14th, 2013.

ATTEST:


Jeremiah Schutt


Chris Ziegler