



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

June 11th 2013

A regular meeting of the Winnebago City Council was held on Tuesday June 11th, 2013 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Johnson, Robertson, Anderson, Weerts. Staff Present: City Administrator Ziegler, Deputy City Clerk Boeck. City Attorney: Douglas Johanson. City Engineer: Travis Winter.

Motion by Johnson, seconded by Anderson to approve the proposed meeting agenda of June 11th. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Motion by Robertson, seconded by Johnson to approve council meeting minutes of May 14th, 2013 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Motion by Anderson, seconded by Robertson to approve closed session meeting minutes of May 14th, 2013 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Motion by Johnson, seconded by Anderson to approve special meeting minutes of June 3rd, 2013 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Consent Items

Motion by Robertson, seconded by Weerts to approve all consent items as listed on pages 8-21 of the council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Informational Items

Motion by Johnson, seconded by Anderson to approve all informational items as listed on pages

22-30 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Commission and Committee Reports

Motion by Johnson, seconded by Robertson to approve all commission and committee reports as listed on pages 31-35 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no comments Mayor Schutt closed the meeting to the public.

General Business

CenterPoint Energy Community Partnership Grant

Barry Hager of CenterPoint Energy presented a \$1500 donation to the Ambulance Department for the purchase of portable ARMER radios. The Partnership Grant is awarded to area communities to assist in Public and Municipal Safety endeavors. Council members thanked Barry and CenterPoint Energy for the donation. No action taken.

Ambulance Radio Purchase

Motion by Robertson seconded by Anderson to approve the purchase of 6 portable ARMER radios at the total cost of \$9,740.59. Ziegler stated funds would come from the 890 fund and the CenterPoint Energy Grant. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts.

Small Cities Residential Grant-Estate Short Payoff Request

Motion by Anderson seconded by Johnson to accept the "short pay off" proceeds (approximately \$5,000) for the SCDP loan in which the individual passed away. Ziegler stated the loans are normally 100% forgiven after 15 years, however this individual passed away before then so the full loan amount is due and payable. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Craft Brew Fest Temporary Camping

Motion by Anderson seconded by Robertson to allow temporary camping at the RV park and well as primitive camping at the West City Park near the East shelter. Discussion held. Mayor Schutt called for a vote. The following voted for a favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

6th Month Evaluation and Probation-City Administrator-Chris Ziegler

Johnson stated Ziegler has met all of his expectations and exceeded many of them. Robertson stated Chris is going a good job looking after Winnebago and would like to see his efforts rewarded. Anderson stated Ziegler has been helpful with her transition as a Council Member.

Weerts Stated Ziegler is very approachable. Motion by Johnson, seconded by Anderson to remove City Administrator Chris Ziegler from probation and implement a 3% salary increase. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Other Business

Ziegler stated he is going to be obtaining mosquito spraying quotes for action before Craft Brew Fest.

Anderson asked what steps the City has taken to clean up properties around town. Chief Toland stated his department was in the process of sending nuisance letters. Motion by Robertson seconded by Johnson to table this discussion and call a special meeting for June 18th at 5pm. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Reports

Ziegler stated the staff has been very helpful getting the pool ready. He also thanked Council for the positive review.

Johnson thanked Chris for all his hard work.

Robertson welcomed Jon to the Council and congratulated Chris on the positive review.

Anderson congratulated Chris on the positive review.

Motion by Robertson, seconded by Weerts to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Presented to Council July 9th, 2013



ATTEST:


