



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

May 14<sup>th</sup>, 2013

A regular meeting of the Winnebago City Council was held on Tuesday May 14<sup>th</sup>, 2013 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Johnson, Robertson, Anderson. Staff Present: City Administrator Ziegler, Deputy City Clerk Boeck. City Attorney: Douglas Johanson.

Motion by Robertson, seconded by Anderson to approve the proposed meeting agenda of May 14<sup>th</sup>. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

Motion by Johnson, seconded by Robertson to approve council meeting minutes of April 9th, 2013 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

### Consent Items

Motion by Anderson, seconded by Johnson to approve all consent items as listed on pages 4-13 of the council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

### Informational Items

Motion by Robertson, seconded by Johnson to approve all informational items as listed on pages 14-23 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

### Commission and Committee Reports

Motion by Johnson, seconded by Anderson to approve all commission and committee reports as listed on pages 24-26 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

### Public Comment

Mayor Schutt opened the meeting to the public. Hearing no comments Mayor Schutt closed the meeting to the public.

### General Business

#### UHD Community Update-Jeff Lang

Jeff Lang from United Hospital District was present to highlight some of the important recent happenings in the UHD Community. Lang stated quality care is among their highest priority at UHD. There has been some turn over in their staffing, they are still recruiting for another physician. Overall, Lang reports to be financially stable. Council members thanked Lang for his update.

#### Out of State Travel Request-Library Director, Heidi Schutt

Motion by Robertson, seconded by Anderson to allow Heidi Scutt to attend the Rural and Small Libraries annual conference in Omaha Nebraska. Travel expenses are being covered by the ARSL as Heidi has been asked to give a presentation. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

Motion by Anderson, seconded by Johnson to approve donation 2 family swim passes for the 2014 pool season as prizes for the summer read program. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

Motion by Robertson, seconded by Johnson to approve free swimming at the Winnebago Area Pool as part of the summer reading program on a date to be determined. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

#### Well #1 Inspection and Maintenance Revised Quote

Tim Berquam –Geologist with Bergerson-Caswell, Inc was present and updated the Council on the status of Well #1. Motion by Johnson, seconded by Anderson to approved project cost estimate from Bergerson-Caswell Inc to repair Well Pump #1. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

#### Councilmember Resignation

Motion by Robertson, seconded by Johnson to approve resolution 549-2013 Accepting Resignation of Stacy Huntington Scofield and Declaration of Council Seat Vacancy. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

Motion by Anderson, seconded by Robertson to accepted applications, interview and fill vacancy. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield. Motion carried.

#### Moto Fest Event Request and Licenses

Motion by Robertson, seconded by Anderson to approve free swimming at the pool Thursday June 20<sup>th</sup> and Friday August 2<sup>nd</sup> as part of the Moto Fest celebration. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Motion by Anderson, seconded by Johnson to authorize City Administrator Ziegler to approve all miscellaneous food, beverage and noise permits needed for the celebration. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

#### Winnebago Area Chamber of Commerce Secretary Position

Motion by Robertson, seconded by Johnson to allow the Administrative and Accounting Assistant to assume the duties of the Chamber Secretary at approximately 5 hours per week contingent on IBEW Local #949 approval. The cost will be reimbursed by the Chamber. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

#### Hiring 2013 Lifeguards

Motion by Anderson, seconded by Robertson to authorize the hiring of the lifeguards for the 2013 pool season as listed on page 33 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

#### Street Overlays

Motion by Anderson, seconded by Johnson to approve the low quote from Ulland Bros., Inc in the amount of \$59,073 for overlays on Cleveland Ave W and 3<sup>rd</sup> Ave SW. Discussion held. Mayor Nowak called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

#### Mike Beletti Performance Review

Motion by Johnson, seconded by Anderson to authorize a pay increase for Mike Beletti on his anniversary date May 21<sup>st</sup> per the union contract. Ziegler stated Mike is an asset to the department and has been instrumental in helping with many of the cases this past year. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Motion carried.

Closed Session/Attorney Client Privilege MN Statute 13D.05 subd 3 (b)

#### Reports

Ziegler stated the Ambulance was awarded a grant from Center Point Energy in the amount of \$1500 to go towards radios.

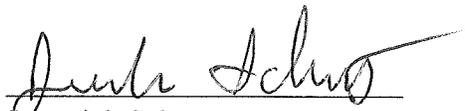
Johnson thanked Jeff Lang for his update and Heidi for her hard work. Congrats to Mike on his raise he is an asset to the City.

Robertson thanked Heidi for all she has at the Library. Robertson also reports the speed sign seems to be working.

Anderson had nothing to report.

Motion by Anderson, seconded by Robertson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Scofield, Anderson. Motion carried.

Presented to Council June 11<sup>th</sup>, 2013

  
Jeremiah Schutt

ATTEST:

  
Chris Ziegler