



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

October 8th, 2013

A regular meeting of the Winnebago City Council was held on Tuesday October 8th, 2013 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Robertson, Anderson, Weerts. Absent: Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Boeck. City Attorney: Douglas Johanson. City Engineer: Travis Winter.

Motion by Robertson, seconded by Weerts to approve the proposed meeting agenda of October 8th with the addition of Ministerial Sign. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Motion by Robertson, seconded by Anderson to approve council meeting minutes of September 10th, 2013 as written. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Consent Items

Motion by Anderson, seconded by Robertson to approve all consent items as listed on pages 4-14 of the council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Informational Items

Motion by Robertson seconded by Weerts to approve all informational items as listed on pages 15-23 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Commission and Committee Reports

Motion by Weerts seconded by Anderson to approve all commission and committee reports as listed on pages 24-27 of the Council packet. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no comments Mayor Schutt closed the meeting to the public.

General Business

WWTP Upgrade/1st Ave SE Project Completions

Motion by Robertson seconded by Anderson to approve the completion of the WWTP Upgrade Project. Ziegler noted there is one warranty item left but anticipates that will be resolved shortly. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Motion by Anderson seconded by Weerts to approve the completion of the 1st Ave SE Street Project. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Well Head Protection Plan

Motion by Anderson seconded by Robertson to approve the Well Head Protection Plan as presented in the Council Packet. Ziegler stated this was mandated from the state and required a lot of detail and planning. It also makes the City available for grants in the future. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Fire Department Relief Association Benefit Increase

Motion by Anderson seconded by Robertson to increase the retirement benefit level from \$800 per year to \$900 per year of service as recommended by the Relief Association's auditors due to the reserves that have accumulated the past few years. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson. Weerts abstained from voting. Motion carried.

Early Retirement Incentive to Police Officers

Motion by Anderson seconded by Weerts to repeal resolution 552-2013 passed at last month's Council meeting. Mayor Schutt called for a vote. The following voted in favor: Robertson, Weerts, Anderson. Motion carried.

Motion by Robertson seconded by Weerts to approve resolution 553-2013 Offering Retirement Incentive to Police Officers. Ziegler stated the main difference is in item 2 which contains a total maximum amount of benefits based on the same calculation as the original (48 months times \$600=\$28,000) but does not limit the monthly amount. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Municipal Center Maintenance-Gutter, Siding and Roof Repair

Motion by Anderson, seconded by Weerts to approve quote for gutter, roofing and siding repair from Schwickerts of Mankato in the amount of \$17,980. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Weerts, Anderson. Motion carried.

Hiring Firefighters

Motion by Weerts, seconded Robertson to authorizing the hiring of Sal Meyer and Nick Schwager upon successful completion of background checks. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson. Abstained: Weerts. Motion carried.

Dumpster Program Policy

Motion by Robertson seconded by Weerts accepting the dumpster program policy as listed on pages 43-45 of the council packet. Ziegler stated the program costs are scheduled to be paid for out of the contingency fund. Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Red Ribbon Week

Motion by Robertson seconded by Anderson proclaiming the week of October 28th through the 31st as Red Ribbon week in the City of Winnebago. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Ministerial Association Sign

Motion by Anderson seconded by Weerts allowing a new Ministerial Sign to be placed on City property (near the arrowhead sign south of town). Discussion held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

2014 Budget-Preliminary

No action taken on this item. Ziegler stated at this point there are no changes.

Other Business

None.

Reports

Ziegler stated the Veterans Memorial sign is being removed for corrections.

Schutt stated according to the ambulance report the crew is still running short.

Robertson thanked the new Fire Department members for their added help.

Anderson thanked Chris and Megan for their work and efforts on the dumpster program.

Weerts stated the Library meeting on Monday night was very interesting and he appreciates all that happens at the library.

Motion by Robertson seconded by Weerts to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, Weerts. Motion carried.

Presented to Council November 12th, 2013



Jeremiah Schutt-Mayor

ATTEST:



Chris Ziegler-City Administrator