



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

August 11, 2014

A regular meeting of the Winnebago City Council was held on Monday, August 11, 2014 at 5:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Johnson, Robertson, Anderson, Weerts. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. Absent: City Engineer Travis Winter. City Attorney Douglas Johanson.

Motion by Anderson, seconded by Johnson to approve the proposed meeting agenda of August 11, 2014 with additions. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Motion by Johnson, seconded by Weerts to approve the regular council meeting minutes of July 8, 2014 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Consent Items

Payments

Motion by Anderson, seconded by Robertson to approve all payments as listed on pages 5-17 of the council packet with additions. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Informational Items

Motion by Robertson, seconded by Weerts to approve all informational items as listed on pages 18-28 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comments, Mayor Schutt closed the meeting to the public.

General Business

Ziegler asked if the engineering agenda items be moved to the beginning of the agenda.

Engineering Study Proposals-Outlet Store Building-6 Main St N

Wes Brown of Bolton and Menk, Inc. was present to discuss the proposal for professional services for reviewing potential impacts from demolishing the building on 6 Main St N. Wes stated that they could start the project in two weeks and would take one week to complete the report. Ziegler stated that he received a proposal from SEH, Inc in the amount of \$3,500, but they would not be able to perform the work for 2 months. Discussion was held. Motion by Robertson, seconded by Anderson to accept the proposal from Bolten and Menk, Inc. not to exceed \$4,000.00 because of the urgent nature to protect surrounding properties. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Resolution #570-2014 Ordering Preparation of Report on Improvement

Motion by Robertson, seconded by Weerts to approve Resolution #570-2014 Ordering Preparation of Report on Improvement. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Resignations

Motion by Anderson, seconded by Johnson to accept the resignations of Brittney Gehrking as of 8/12/2014, Tharen Haugh as of 8/13/2014 as full time police officers and Mike Beletti as of 7/25/2014 as a part time police officer. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Police Hiring Authorization

Motion by Anderson, seconded by Robertson to hire Briar Bonin as a full time police officer. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried. Motion by Johnson, seconded by Weerts to open the hiring process for another full time police officer. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Annual Review-Ashley Bleess

Motion by Robertson, seconded by Anderson to move Ashley Bleess to the next step in the salary schedule retroactive to his anniversary date. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Review and Probation removal-Jessi Sturtz

Motion by Anderson, seconded by Johnson to remove Jessi Sturtz from probation on her 6 month anniversary and give a 3% salary increase. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Resolution #567-2014 Appointing Election Judge

Motion by Johnson, seconded by Robertson to approve Resolution #567-2014 appointing Heidi Schutt as an Election Judge for the Primary Election on August 12, 2014 only. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Demolition Bids

Weerts abstained from discussion and voting on this item on the agenda. Discussion was held regarding the two bids that were received. Motion by Robertson, seconded by Johnson to award the bid for the demolition of the two houses located at 31 and 435 1st Ave NW to Weerts Companies in the amount of \$24,665.00. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson. Abstained: Weerts. Motion carried.

Pool Bathhouse Floor Covering

Ziegler stated that he would like to take this back to the Park and Rec Committee because there is other maintenance that should be done at the pool first before the floors. Discussion was held. No action was taken.

Animal Control Agreement-Amendment-City of Frost

Ziegler stated that this item needs to be removed from the agenda because the agreement needs to be approved with the Animal Control Board first. No action was taken.

Resolution #568-2014 Approving Gambling Premises

Motion by Robertson, seconded by Weerts to approve Resolution #568-2014 authorizing the Gambling Premises application for the Steel Wheel from the American Legion Post #82. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Resolution #569-2014-Part Time Officers PERA

Motion by Johnson, seconded by Weerts to approve Resolution #569-2014 Resolution of Police Declaration. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Ambulance Hiring Authorization

Motion by Johnson, seconded by Robertson to approve hiring Brad Sternberg to the Ambulance crew. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Other Business

No other business was discussed.

Reports

Ziegler stated he received a warning letter in the mail from the NPCA regarding testing

oversights and deadlines that were missed. The five incidents were all minor and will not impact anything. He thanked everyone that helped with Motofest and said it went really well. He stated he received a letter from Billeye Rabbe regarding the new county solid waste fee ordinance, it will result in a reduction of about 13 cents per residence per month. This will be on next month's utility bill. The last day of the pool will be August 22, 2014. He stated that the lifeguards were not willing to work that following week at reduced hours. He congratulated Jessi for getting off probation. He thanked Brittney and Tharen.

Johnson thanked Brittney, Tharen and Mike. He congratulated Jessi. He welcomed Briar to the City of Winnebago and reminded everyone that Safety Saturday is August 23rd.

Robertson stated that time flies when you are having fun. He congratulated Jessi and thanked Brittney.

Anderson thanked Brittney and congratulated Jessi. She thanked the Motofest committee as well.

Weerts congratulated Jessi.

Ziegler reminded everyone of the Primary Election being held the following day on August 12, 2014 and stated that the last day to file for City Council and Mayor is Tuesday, August 12, 2014 at 5:00 p.m.

Mayor Schutt stated that he has had some concerns from the Huntley residents regarding their sewer bill. Ziegler stated that the charges are for the operation and maintenance for the sewer connections and \$35.00 per resident to pay down the debt to the county. Ziegler stated that it should level off after next year.

Motion by Robertson seconded by Weerts to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Presented to Council September 9, 2014


Jeremiah Schutt-Mayor

ATTEST:


Chris Ziegler-City Administrator