



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

December 9, 2014

A regular meeting of the Winnebago City Council was held on Tuesday, December 9, 2014 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Johnson, Robertson, Anderson, Weerts. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Attorney Douglas Johanson. City Engineer Travis Winter.

Motion by Anderson, seconded by Robertson to approve the proposed meeting agenda of December 9, 2014 with additions. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Motion by Johnson, seconded by Weerts to approve the regular council meeting minutes of November 12, 2014 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### Consent Items

#### Payments

Motion by Robertson, seconded by Johnson to approve all payments as listed on pages 5-16 of the council packet with addition. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

#### Informational Items

Motion by Johnson, seconded by Robertson to approve all informational items as listed on pages 17-26 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

#### Committee and Commission Reports

Motion by Robertson, seconded by Weerts to approve all committee and commission reports as listed on pages 27-29 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public.

### General Business

#### Outlet Store Demolition Bids

City Engineer Winter was present and discussed the bids that were received for the Outlet Store building demolition. Discussion was held. Ziegler stated that he will present the bid to the Faribault County Commissioners at the next Board meeting. Motion by Anderson, seconded by Robertson to accept the low bid in the amount of \$100,000.00 for the base bid amount and \$17,455.00 for the alternate bid amount from M.A.A.C., Inc. for the demolition of the Outlet Store Building located at 6 Main Street North. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried. Motion by Robertson, seconded by Weerts to approve the structural engineering proposal for the Hardware Store from LSEngineers, Inc. in the amount of \$6,500.00. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

#### LMC Experienced Officials Conference Request-Jean Anderson

Mayor Schutt expressed interest in the conference as well. Discussion was held. Motion by Johnson, seconded by Weerts to approve Jean Anderson and Mayor Schutt to attend the annual Experienced Officials Leadership Conference January 30<sup>th</sup> and 31<sup>st</sup> in Brooklyn Park with a fee of \$225.00 per person that does not include lodging. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

#### Residential Recycling Contract Renewal 2015-2017

Motion by Johnson, seconded by Robertson to approve the Recycling Contract Renewal for 2015 through 2017. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

#### Resolution 577-2014 Setting Recycling Rate

Motion by Johnson, seconded by Weerts to approve Resolution 577-2014 Increasing Residential Recycling Rate for the City of Winnebago. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

#### City Council Meeting Schedule for 2015

Motion by Robertson, seconded by Johnson to set the City Council meeting dates for 2015. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

#### Resolution 575-2014 Setting Fees and Rates

Motion by Anderson, seconded by Weerts to approve Resolution 575-2014 Setting Fees and Rates for the City of Winnebago for 2015. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### License Renewals-2015

Motion by Johnson, seconded by Anderson to approve various license renewals for 2015 as listed on page 41 of the council packet. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### 3.2 On Sale Beer License Request- Elvira Hernandez-CuQuita Tex Mex

Motion by Anderson, seconded by Robertson to approve the conditional 3.2 on-sale beer license contingent on the State approval for Elvira Hernandez. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### Conference Request-Eric Olson-MN Chiefs of Police

Motion by Johnson, seconded by Weerts to approve Chief Olson to attend The MN Chiefs of Police Convention on April 20-22, 2015 in St. Cloud at a cost of approximately \$700.00. Mayor Schutt called for a vote. The following voted in favor: Johnson, Anderson, Weerts. Motion carried.

### Water Treatment Plant-High Service Pump #2 Inspection

Motion by Anderson, seconded by Robertson to approve Bergerson-Caswell, Inc. to perform the high service pump inspection at the Water Plant in the amount of \$3,700.00. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### Truth-In-Taxation Public Hearing

Mayor Schutt opened the meeting to the public. No public comments were made. Mayor Schutt closed the meeting to the public.

### Budget-Resolution 576-2014

Discussion was held regarding the budget. Motion by Anderson, seconded by Weerts to approve Resolution 576-2014 Adopting the Final 2014 Tax Levy, Collectable in 2015 with a final tax levy of \$530,132.00 which is a 2.70% increase. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### Muir Library Carpet and Desk Request

Motion by Johnson, seconded by Robertson to approve the installation of carpet and new desk for the Library at a cost of approximately \$23,816.17 which will be taken out of the capital equipment budget. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

### Annual Review-Administrator Chris Ziegler

Ziegler asked if the Council could go into closed session for his annual review. Motion by Johnson, seconded by Robertson to go into closed session for Administration Review. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion Carried.

Motion by Johnson, seconded by Anderson to go back into open session. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried. The Council gave a summary of the review and they are very pleased overall. Motion by Anderson, seconded by Johnson to give Administrator Ziegler a 5% increase and move him to the next level on the vacation schedule. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Andersons, Weerts. Motion carried.

Other Business

No other business was discussed.

Reports

Johnson congratulated Chris to a great year and said it was a lot of hard work. He pointed out that he will be gone the whole month of February. He stated that he appreciated Weerts being on the Council.

Roberson thanked Chris for his time on the budget. He thanked Weerts and said he was a good member of the Council.

Anderson congratulated Chris and stated that the City has a good team. She thanked Weerts for stepping up. She wished everyone a Merry Christmas.

Weerts thanked Chris.

Mayor Schutt had nothing to add.

Ziegler thanked the Council, Jessi and the staff. He also thanked Weerts.

Robertson thanked Doug Johanson for keeping the legal bill down.

Motion by Robertson seconded by Weerts to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Presented to Council January 13, 2015

  
Jeremiah Schutt-Mayor

ATTEST:

  
Chris Ziegler-City Administrator