



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

November 12, 2014

A regular meeting of the Winnebago City Council was held on Wednesday, November 12, 2014 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Johnson, Robertson, Anderson, Weerts. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Attorney Douglas Johanson. Absent: City Engineer Travis Winter.

Motion by Robertson, seconded by Johnson to approve the proposed meeting agenda of November 12, 2014 with additions. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Motion by Anderson, seconded by Weerts to approve the regular council meeting minutes of October 14, 2014 as written. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Consent Items

Payments

Motion by Robertson, seconded by Anderson to approve all payments as listed on pages 4-15 of the council packet with addition. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Informational Items

Motion by Anderson, seconded by Johnson to approve all informational items as listed on pages 16-25 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Committee and Commission Reports

Motion by Robertson, seconded by Weerts to approve all committee and commission reports as listed on pages 26-27 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Marilyn Foster was present and asked why the utility bills are still printed on a postcard. She was concerned it was against HIPPA regulations. Ziegler explained that the water and sewer bills are public information and that HIPPA is related to medical only. Hearing no more public comment, Mayor Schutt closed the meeting to the public.

General Business

Canvassing Election Results

Ziegler discussed the Election results with the Council. He stated that there were a total of 414 people that voted. He pointed out that Jesse Haugh had the most write in votes for the second Council position for which no one filed, but he declined the position. Motion by Johnson, seconded by Robertson to accept the Election results. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Resolution 574-2014 Declaring a City Council Vacancy-Appointment Process

Motion by Robertson, seconded by Weerts to approve Resolution 574-2014 Resolution Declaring a City Council Seat Vacancy. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Resolution 573-2014 Resolution of Police Declaration

Motion by Anderson, seconded by Robertson to approve Resolution 573-2014 Resolution of Police Declaration. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

6 Month Review and Probation Removal-Police Chief Eric Olson

Motion by Anderson, seconded by Johnson to remove Police Chief Eric Olson from probation and give him a 3% pay increase. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Veteran's Memorial Fiscal Agent Agreement Renewal

Motion by Johnson, seconded by Robertson to renew the Fiscal Agent Agreement with the Veteran's Memorial group for a period of one year from January 1, 2015 through December 31, 2015. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Winnebago Area Musical Players Fiscal Agent Agreement Renewal

Motion by Anderson, seconded by Weerts to renew the Fiscal Agent Agreement with the Winnebago Area Musical Players for a period of one year from January 1, 2015 through December 31, 2015. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Special Assessment Roll-Utility and Lawn Mowing Charges

Motion by Robertson, seconded by Anderson to approve the Special Assessments as presented. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Hazard Mitigation Plan-Faribault County Sheriff's Office

Motion by Anderson, seconded by Robertson to authorize Ziegler to sign the Statement of Interest in All Hazard Mitigation Planning from the Faribault County Sheriff's Office. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Consumption and Display Permit Request-Winnebago Grill

Robertson abstained from this agenda item. Motion by Anderson, seconded by Weerts to approve the Consumption and Display permit for Scott Robertson at the Winnebago Grill contingent on all requirements being met. Mayor Schutt called for a vote. The following voted in favor: Johnson, Anderson, Weerts. Motion carried.

Expert T Billing Contract- 2015-2016

Motion by Robertson, seconded by Johnson to authorize Ziegler to sign the two year contract renewal with Expert T Billing for Ambulance Services. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Charitable Donation Request

Motion by Johnson, seconded by Robertson to approve the charitable donation request from the Lawful Gambling Proceeds to the Town Celebration in the amount of \$3000. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Former Grocery Store Building

Discussion was held regarding whether to accept the property at 34 Main St S from Jim Baldus and to abate the past due property taxes and to do emergency repairs to the roof. Motion by Robertson, seconded by Weerts to get an estimate on an engineering report on the structure, electrical, mechanical, roof and basement before proceeding. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Other Business

No other business was discussed.

Reports

Ziegler stated that the demo is moving along for the Outlet building. Travis is almost done with the specs for the demo. The bid opening will be on December 5th at 11 and will be brought to Council on December 9th. Ziegler stated that he had a meeting with Michelle with Soil and

Water regarding the NW project. He pointed out that next month will be his anniversary and review.

Johnson welcomed Emily and congratulated Eric. He thanked Ziegler for the phone list.

Robertson welcomed Emily.

Anderson welcomed Emily and congratulated Eric.

Weerts welcomed Emily.

Mayor Schutt welcomed Emily and congratulated the Winnebago Elementary for receiving an Honor Status.

Motion by Robertson seconded by Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Johnson, Robertson, Anderson, Weerts. Motion carried.

Presented to Council December 9, 2014



Jeremiah Schutt-Mayor

ATTEST:



Chris Ziegler-City Administrator