



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

February 10, 2015

A regular meeting of the Winnebago City Council was held on Tuesday, February 10, 2015 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. City Attorney Douglas Johanson. Absent: R. Johnson.

Motion by Anderson, seconded by Robertson to approve the proposed meeting agenda of February 10, 2015 with additions. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Motion by Robertson, seconded by D. Johnson to approve the regular council meeting minutes of January 13, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

### Consent Items

#### Payments

Motion by Robertson, seconded by Anderson to approve all payments as listed on pages 6-15 of the council packet with additions. Discussion was held regarding the additions. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

#### Informational Items

Motion by Anderson, seconded by D. Johnson to approve all informational items as listed on pages 16-25 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

#### Committee and Commission Reports

Motion by Robertson, seconded by Anderson to approve all committee and commission reports

as listed on pages 26-28 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

#### Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public.

#### General Business

##### Chamber of Commerce Secretary Position

Motion by Anderson, seconded by Robertson to separate the Winnebago Area Chamber of Commerce Secretary position from the Administrative and Accounting Assistant position of the City of Winnebago. Ziegler pointed out that he did clear it with the Union. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

##### Ambulance Rig Replacement

Motion by Robertson, seconded by D. Johnson to approve the proposal from North Central Ambulance Sales and Service in the amount of \$97,851 for an ambulance rig replacement. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

##### Ambulance Radio Purchase

Motion by Anderson, seconded by Robertson to approve the proposal from Motorola Solutions for ambulance radios in the amount of \$19,191 from the 890 fund. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

##### Road Grader

Motion by D. Johnson, seconded by Anderson to approve the proposal from Ziegler CAT for the purchase of a 2003 Cat model 140H Road Grader for \$105,000 and to sell our current grader at auction. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

##### Water Treatment Plant-High Service Pump #2 Repairs

Motion by Anderson, seconded by Robertson to approve the quote from Bergerson-Caswell Inc. to perform repairs on the #2 High Service pump in the amount of \$6,670. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

##### Schedule Sale of City-owned residential lots

Motion by Robertson, seconded by Anderson to go into closed session during the March 10, 2015 meeting to discuss the sale of the lots and for the lots to be sold at the April 14, 2015 meeting and to sell the lots by sealed bid. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Six Month Review and Probation Removal-Briar Bonin

Motion by Anderson, seconded by Robertson to approve Officer Briar Bonin to be removed from probation and move to the next step on the salary schedule according to the Union Contract. Discussion was held regarding the speed sign. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Annual Review-Deputy City Clerk Jessi Sturtz

Motion by Anderson, seconded by D. Johnson move Deputy City Clerk Sturtz to the next step on the salary schedule. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Minnesota Municipal Clerks Institute

Motion by Robertson, seconded by D. Johnson to approve Deputy City Clerk Sturtz to attend the Minnesota Municipal Clerks Institute May 4<sup>th</sup>-8<sup>th</sup> in Plymouth, Minnesota at a cost of approximately \$935. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Street Sweeper Rental Request-Mapleton

Motion by Anderson, seconded by Robertson to approve the City Administrator to negotiate an agreement with Mapleton regarding rental of the street sweeper. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Set Public Hearing-NW Area Street and Utility Project

Motion by D. Johnson, seconded by Robertson to set a Public Hearing for March 10<sup>th</sup> at 7:00 p.m. in the City Council Chambers for the facility plans for the NW Area Street and Utility project. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Hire Part Time Police Officer

Motion by Anderson, seconded by Robertson to approve Chief Olson to start the interview process and do a Chief's interview. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Pay Equity Implementation Report

Motion by D. Johnson, seconded by Anderson to approve the Pay Equity Implementation Report. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Joint Powers Agreement-Renewal

Motion by Robertson, seconded by Anderson to renew the Joint Powers Agreement for the South Central Drug Investigation Unit. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Other Business

No other business was discussed.

Reports

Ziegler stated that he and Robertson attended the Commissioners meeting last week and Faribault County agreed to pay \$73,000 to the City for reimbursement for the demolition. He stated he met with Bevcomm regarding a new server. He stated that the Park and Rec committee met on Monday and is looking to change the job descriptions for the Pool Manager and the Assistant Manager. They looked at having a Head Lifeguard instead of an Assistant Manager. The Pool Manager will be paid \$10.25 per hour at 20 hours a week. The committee also discussed pool maintenance items such as new doors and jams. Ziegler stated that he has a meeting with Ricky Paz next week regarding the skate park. He congratulated Briar and Jessi.

Robertson congratulated Briar and Jessi. He stated that it is nice to see the City Employees getting along. He stated that he can see a light at the end of the tunnel on the demolition. He thanked Ziegler for his time spent on the demolition. He told D. Johnson that he is a good addition to the Library Board.

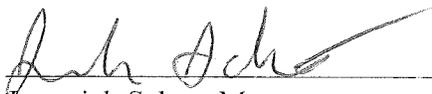
Anderson thanked Ziegler. She stated that she appreciates Jessi and she congratulated Briar.

D. Johnson thanked everyone. He thanked the Council for allowing him to attend the LCM conference and that he learned a lot. He thanked Chris and Scott. He congratulated Briar and Jessi. He stated that when you come into City Hall it feels like a place that you want to be.

Mayor Schutt asked what the format of the Public Information meeting is going to be. Ziegler gave an agenda for the meeting. Schutt stated that the LMC conference he attended was very beneficial. He stated that he would like to see a work session with the entire City staff to discuss a 5 year, 10 year and 15 year plan. Mayor Schutt also stated that he attended the School Board meeting Monday night and there was some discussion closing the Winnebago Elementary building. He stated that nothing was decided and he encouraged people to attend the next meeting.

Motion by Robertson, seconded by Anderson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council March 10, 2015

  
Jeremiah Schutt-Mayor

ATTEST:

  
Chris Ziegler-City Administrator