



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

January 13, 2015

A regular meeting of the Winnebago City Council was held on Tuesday, January 13, 2015 at 7:00 p.m. in the Municipal Center Council Chambers.

City Administrator Ziegler administrated the Oath of Office to Mayor Schutt and Council Members Scott Robertson and Dean Johnson.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. Absent: City Attorney Douglas Johanson.

Motion by Anderson, seconded by Robertson to approve the proposed meeting agenda of January 13, 2015 with additions. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Robertson, seconded by R. Johnson to approve the regular council meeting minutes of December 9, 2014 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by Anderson to approve the regular council closed session summary minutes of December 9, 2014 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by R. Johnson, seconded by Robertson to approve the special council meeting minutes of January 5, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by R. Johnson to approve the special council closed session meeting minutes of January 5, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Consent Items

Payments

Motion by Anderson, seconded by D. Johnson to approve all payments as listed on pages 9-24 of the council packet. Discussion was held regarding the Dumpster Program. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Informational Items

Motion by R. Johnson, seconded by Anderson to approve all informational items as listed on pages 25-36 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Committee and Commission Reports

Motion by Robertson, seconded by Anderson to approve all committee and commission reports as listed on pages 37-38 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public.

General Business

Preliminary Feasibility Study

City Engineer Winter presented the Council with a Preliminary Engineering Report for the Northwest Area Street and Utility Improvements. The project will consist of a 25 block area that could be done in three phases. Discussion was held regarding the different types of financing available. Motion by Anderson, seconded by R. Johnson to accept the Preliminary Engineering Report for the Northwest Area Street and Utility Improvements. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Set City Council Workshop-Public Information Meeting

City Administrator Ziegler suggested having the meeting sometime in March to give enough time to prepare the presentations and get the word out to the public. Motion by Robertson, seconded by R. Johnson to have the City Council Workshop-Public Information Meeting on March 24, 2015 at 7:00 p.m. at Council Chambers at City Hall. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Lawn Mowing Contract for 2015

Motion by D. Johnson, seconded by R. Johnson to approve the proposal from Schrader Enterprises of \$525.00 per time (24.93 acres) and \$45.00 per hour for special requests for the

2015 lawn mowing. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Internship-Abby Tolzmann

Motion by Robertson, seconded by Anderson to approve the internship request from Abby Tolzmann. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

LMC Newly Elected Officials Conference Request-Dean Johnson

Motion by R. Johnson, seconded by Anderson to approve Dean Johnson to attend the League of Minnesota Cities Newly Elected Officials Leadership Conference on January 23 and 24 in Mankato at a cost of \$315 which does not include lodging. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

LMC Annual Conference Request-Chris Ziegler

R. Johnson and Anderson expressed interest in going to this conference as well. Motion by Robertson, seconded by D. Johnson to approve Ziegler, R. Johnson and possibly Anderson to attend the LMC Annual Conference in Duluth on June 24-26, 2015. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Library Board Appointment

Motion by R. Johnson, seconded by D. Johnson to approve Terri Cue to fill the open spot on the Library Board for a three year term. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Appointments and Designations

R. Johnson pointed out that the Firemen's Relief Representative should be added to the list. Motion by Robertson, seconded by Anderson to approve the list of appointments and designations as listed on page 48a of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Committee Meeting Schedules

Motion by R. Johnson, seconded by Robertson to approve the list of meeting dates and times as listed on page 50 of the council packet. Ziegler pointed out that the Parks and Rec committee may start earlier this year because some changes are going to be made in the job descriptions for the pool. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Anderson, D. Johnson. Motion carried.

Parking Tickets

Chief Olson was present and discussed the process for getting the ordinances entered in the court system. Motion by R. Johnson, seconded by Anderson to approve the fine amount for the

parking ordinance at \$12.00. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Fire Department Officer List

Motion by Anderson, seconded by Robertson to approve the slate of officers for the Fire Department for 2015 as stated on page 52 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson. Robertson. Anderson, D. Johnson. Motion carried.

Ambulance Department Officer List

Motion by Robertson, seconded by Anderson to approve the slate of officers for the Ambulance Department for 2015 as stated on page 53 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

MN Rural Water Assoc. Water/Wastewater Conference Request-R. Mauris

Motion by Robertson, seconded by D. Johnson to approve Rick to attend the MRWA Water/Wastewater Conference March 3-5, 2015 in St. Cloud at an estimated cost of \$474. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Fire Department Resignation-Jonathan Weerts

Motion by R. Johnson, seconded by Anderson to accept Jonathan Weerts's resignation from the Fire Department effective 1/1/2015. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Other Business

Ziegler gave an update on the progress of the demolition on the Outlet Store Building. Discussion was held. The Council thanked City Engineer Winter for his help on the demo.

Reports

Ziegler stated that the February meeting has a lot on the agenda. A few of the items are a new server proposal, personnel policy changes, discussion of auctioning off the empty lots, remodel proposal for the ambulance, and new police squad car. He also stated that the audit will be February 2-4 and the auditors may want to interview a council member or two.

D. Johnson stated he will be gone the last week of February.

Anderson welcomed Dean and welcomed back Mayor Schutt and Scott. She thanked Travis and Eric.

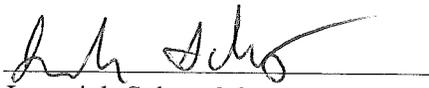
Robertson welcomed Dean. He thanked Jonathan for his time on the Fire Department.

R. Johnson welcomed Dean. He thanked Scott and Chris for attending the meetings and working on the demolition project.

Mayor Schutt welcomed Dean and stated he will be a good member to the team. He would like a new phone list. He thanked Travis. He thanked Jonathan for his time on the fire department and the council. He asked for an update on the Motofest/Brewfest weekend. Deputy City Clerk Sturtz gave an update for the Motofest/Brewfest weekend.

Motion by Anderson seconded by Robertson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council February 10, 2015


Jeremiah Schutt-Mayor

ATTEST:


Chris Ziegler-City Administrator