



# COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

## MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

March 10, 2015

A regular meeting of the Winnebago City Council was held on Tuesday, March 10, 2015 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. City Attorney Douglas Johanson.

Motion by Anderson, seconded by R. Johnson to approve the proposed meeting agenda of March 10, 2015. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Robertson, seconded by D. Johnson to approve the regular council meeting minutes of February 10, 2015 as written. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

### Consent Items

#### Payments

Motion by Anderson, seconded by Robertson to approve all payments as listed on pages 5-16 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Informational Items

Motion by Robertson, seconded by R. Johnson to approve all informational items as listed on pages 17-28 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Committee and Commission Reports

Motion by Anderson, seconded by D. Johnson to approve all committee and commission reports as listed on pages 29-33 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

### Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public.

### General Business

#### Public Hearing-Wastewater System Amendment/Storm Sewer System Facility Plans

City Engineer Winter presented the Facility Plans for the Wastewater and Storm Water systems. Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to the public. No action was taken on this agenda item.

#### Resolution 578-2015 Facility Plans

Motion by Anderson, seconded by Robertson to approve Resolution 578-2015-Winnebago Wastewater System Facility Plan Amendment 1 & Storm Sewer System Facility Plan. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### 2014 Audit Presentation-Kyle Meyers, Abdo, Eick & Meyers, LLP

Kyle Meyers, Abdo, Eick & Meyers was present to cover the Financial Statements and Management Letter for year ended December 2014. Motion by R. Johnson, seconded by Anderson to approve year ended December 2014 Audit. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Ambulance Hire-Jamie Olson

Motion by Anderson, seconded by Robertson to approve the hiring of Jamie Olson as an EMT. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Cost of Living increases-non-union, part-time employees

Motion by Robertson, seconded by D. Johnson to approve 3% cost of living raises for the 3 library assistants and the Building Official retroactive to January 1, 2015. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Bago Fun Fest Licenses

Motion by Anderson, seconded by Robertson to approve all food, beverage, noise and miscellaneous licenses needed for Bago Fun Fest which will be held June 19, 20 and 21. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Fire Department Retirements

Motion by D. Johnson, seconded by R. Johnson to approve Todd Enger's retirement from the

Winnebago Fire Department effective 3/1/2015. Mayor Schutt called for a vote. The following voted in favor: R, Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by D. Johnson, seconded by R. Johnson to approve Dave Hurn's retirement from the Winnebago Fire Department effective 12/31/2013. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Planning Commission Appointment-Paul Eisenmenger

Motion by Robertson, seconded by Anderson to appoint Paul Eisenmenger to the Planning Commission. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Charitable Gambling Request-Post Prom Committee

Motion by R. Johnson, seconded by Robertson to approve the charitable gambling donation request from Blue Earth Area Post Prom in the amount of \$300.00. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Schedule Sale of City-owned residential lots

City Attorney Johanson discussed the procedure on how the sale of the City lots will take place. Discussion was held regarding the minimum bids for each of the lots. The starting bids will be as follows: Urbina lot-\$2000, Teply lot-\$4000, Picken's lot-\$500, Allen lot-\$250 and Wilson Lobb lot-\$250. Motion by R. Johnson, seconded by Robertson to move forward with the sale of the five lots and have the sale on April 14, 2015 at 6:00 p.m. at the Winnebago Municipal Center. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

#### Other Business

No other business was discussed.

#### Reports

Ziegler thanked the City Council, staff and Jessi for the good audit. He stated that he and Jeremiah attended the School Board meetings regarding the Winnebago Elementary closing and they engaged the board on what the City would like to see happen. He stated that the Public Hearing for the school is on March 31, 2015 at 6:30 p.m. at the school. He stated that the Public Information meeting for the NW project will take place on March 24, 2015 at 7:00 p.m. at the Municipal Center. He stated that there will be a presentation from the Public Works staff, a presentation from City Engineer Travis Winter, and a presentation from Steve Mattson with Northland Securities. He pointed out that the meeting is open to the public. There will be a goulash supper fundraiser on March 24, 2015 from 5-7 p.m. for the Winnebago Area Museum. He stated that he and Jessi will be out next Wednesday through Friday for the MCFOA conference. The Board of Appeals Hearing will be April 21, 2015 at 10:00 a.m. in Council

Chambers. He thanked Todd and Dave for their time on the Fire Department. He welcomed Jamie to the ambulance crew.

R. Johnson congratulated Jessi and Briar. He said he is trying to play catch up from being gone last month.

Robertson stated he was gone for a short while. He stated that he has heard Bago Fun Fest is really taking off and he is looking forward to it. He welcomed Jamie to the ambulance crew.

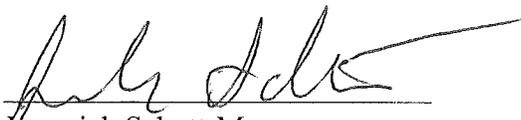
Anderson congratulated the staff on the good audit. She stated she is excited for the upcoming events and it is nice to see a lot of new faces involved.

D. Johnson thanked Schutt and Ziegler for attending the school meetings. He thanked the staff for a good audit. He thanked Todd and Dave for their service. He welcomed Jamie to the ambulance crew.

Mayor Schutt stated there is going to be a Pancake supper fundraiser for Sal Meyer on April 4. He stated the ambulance breakfast is March 22 from 8 a.m. to noon. He stated that the EDA is looking for 2015 Hall of Fame nominations. He asked if the Council would like a signup sheet for the Public Information meeting on March 24. Discussion was held.

Motion by Anderson, seconded by R. Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council April 14, 2015

  
Jeremiah Schutt-Mayor

ATTEST:

  
Chris Ziegler-City Administrator