



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

April 12, 2016

A regular meeting of the Winnebago City Council was held on Tuesday, April 12, 2016 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson (arrived late – 7:16 p.m.), Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. City Attorney David Frundt.

Motion by Robertson, seconded by Anderson to approve the proposed meeting agenda of April 12, 2016 with additions. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by Robertson to approve the regular council meeting minutes of March 8, 2016 as written. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Consent Items

Payments

Motion by Robertson, seconded by Anderson to approve all payments as listed on pages 6-18 of the council packet with additions. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Informational Items

Motion by Anderson, seconded by D. Johnson to approve all informational items as listed on pages 19-30 of the council packet with additions. D. Johnson thanked City Administrator Ziegler for his MCFOA conference report. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Committee and Commission Reports

Motion by Robertson, seconded by D. Johnson to approve all committee and commission reports as listed on pages 31-35 of the council packet. Mayor Schutt called for a vote. The following voted in favor: Robertson, Anderson, D. Johnson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Hearing no public comment, Mayor Schutt closed the meeting to public comment.

General Business

Jeremy Monahan-Prairie Lakes Transit Update

Jeremy Monahan, Director of Prairie Lakes Transit, was present to update the Council on the new transit system for Faribault and Martin Counties. County Commissioner Tom Loveall was also present. Jeremy explained how the new transit system operates and how the routes are scheduled and designed. Discussion was held.

Duane Ehrich-Benco Electric District 8 Director

Duane Ehrich, Benco Electric District 8 Director, was present to introduce himself to the City Council. Discussion was held regarding the transition to Benco Electric.

Public Hearing-Proposed Parking Change-Cleveland Ave W

Mayor Schutt opened the meeting for public comment. Nancy Espeland, 442 Cleveland Ave W, was present and stated that she would like to be able to park on her side of the street and she supports the proposed change. Hearing no more public comment, Mayor Schutt closed the meeting to public comment.

Motion by D. Johnson, seconded by Anderson to approve the parking change on Cleveland Ave W from the North side of the street to the South side from 100 Block through the 500 Block effective June 1, 2016. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Hire Full Time Police Officer

Motion by R. Johnson, seconded by Robertson to approve hiring Chase Davis as a full time Police Officer. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resignation-Tom Elmer, Part Time Police Officer

Motion by Robertson, seconded by R. Johnson to accept the resignation of Tom Elmer as a part-time police officer effective April 1, 2016. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Northwest Area Survey and Engineering Proposal

City Engineer Winter presented an overview of the Preliminary Engineering and Topographic Survey for the Northwest Area Street and Utility Improvement project. Motion by D. Johnson, seconded by Anderson to approve the topographic survey at an hourly rate, not to exceed \$50,000 from Bolton and Menk. City Administrator Ziegler noted that the funds will come from reserves and would be eligible to be reimbursed with project funds should the project proceed.

Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resolution 598-2016 Accepting Charitable Donations

Motion by R. Johnson, seconded by Robertson to accept Resolution 598-2016 Resolution Accepting Donation to the City of Winnebago. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Bago Fun Fest Sponsorship-Licenses and Permits

Motion by Anderson, seconded by D. Johnson to approve the City sponsoring Bago Fun Fest. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by D. Johnson, seconded by Anderson to approve all food, beverage, noise and miscellaneous licenses needed for Bago Fun Fest. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Hire Pool Manager-Carol Weerts

Motion by Robertson, seconded by R. Johnson to approve hiring Carol Weerts as Pool Manager for the 2016 Pool season. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Free Swimming-Bago Fun Fest and National Night Out

Motion by Anderson, seconded by Robertson to approve free swimming for Bago Fun Fest on June 17-19, 2016 and National Night Out August 4, 2016. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve On-Sale Intoxicating Liquor License-Elvira Hernandez

Motion by Anderson, seconded by R. Johnson to approve an on-sale, intoxicating liquor license for Elvira Hernandez at CuQuita's Tex Mex located at 26 Main Street South. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Anderson, seconded by Robertson to approve a Sunday liquor license for Elvira Hernandez at CuQuita's Tex Mex located at 26 Main Street South. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve City Attorney Agreement

Motion by Robertson, seconded by R. Johnson to approve the City Attorney Agreement from Frundt and Johnson as stated on pages 57-61 of the Council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson.

Approve Training Request-Eric Olson-BCA

Motion by Anderson seconded by D. Johnson to approve Police Chief Eric Olson to attend the BCA 2016 Criminal Justice Information Users Conference on September 27-28 in St Cloud at a rate of \$115.00 plus hotel stay. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Curb and Sidewalk Repairs

Motion by R. Johnson, seconded by Anderson to approve the quote from Concrete Grinding and Mudjacking of Fairmont in the amount of \$4660 contingent on a warranty for two years. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Outlet Store Lot Restoration

Motion by Anderson, seconded by Robertson to approve the quote from Erosion Control for black dirt for the Outlet store lot in the amount of \$2000. Anderson asked about shrubs. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Storm Sewer Cleaning and Inspection

Motion by Robertson, seconded by D. Johnson to approve the low quote from Empire Pipe in the amount of \$2,640 to perform storm sewer cleaning and inspection. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Line Painter Purchase

Motion by Anderson, seconded by D. Johnson to approve the low quote from Diamond Vogel in the amount of \$5,485 to purchase a line painter. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Pool Slide Replacement Purchase

Motion by D. Johnson, seconded by Anderson to approve the low price from Miracle for a replacement slide at the swimming pool in the amount of \$10,468.76. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Conference Request-Darold Nienhaus-MWOA Annual

Motion by Robertson, seconded by D. Johnson to authorize Darold Nienhaus to attend the MWOA Annual Conference on July 29-29, 2016 in Grand Rapids at an approximate cost of \$517.00. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Library Board Appointment

Motion by R. Johnson, seconded by Anderson to appoint MaryJean Miller to the Library Board. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried

Tom Loveall was present and asked if the Council had any questions for concerns regarding the County. Discussion was held regarding the recycling center and Faribault County's demolition policy.

Closed Session under Minn. Statutes 13D.03 to discuss Labor Negotiations

Motion by R. Johnson, seconded by Robertson to move into closed session under Minn. Statutes 13D.03 to discuss Labor Negotiations. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Robertson, seconded by Anderson, to return to Open Session. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Labor Contract

Motion by Anderson, seconded by Robertson to approve the labor contract. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Other Business

No other business was discussed.

Reports

Ziegler noted that Police Chief Olson and he will be looking at the property nuisances around town and will be taking a tour of the tax forfeited properties. He stated that he will be lining up STS to clean them out. He pointed out that the Dumpster program will now paid out of the Garbage Fund. He noted that he was selected for Jury Duty for May and June.

R. Johnson stated that he appreciates the updates. He noted that it's nice to have the public present at the meetings.

Robertson welcomed Chase and MaryJean.

Anderson stated that she is pleased by the meeting and teamwork for keeping Main Street looking nice. She that that MaryJean is a good addition to the Board.

D. Johnson thanked Eric and City Staff for their work on the parking change on Cleveland Ave W. He thanked Delavan and First United Methodist Church for their donations. He welcomed Carol. He pointed out that National Library Week is this week. He appreciates the input from the community.

Mayor Schutt pointed out that the attendance at the library for the speaker was double of what was expected.

Police Chief Olson asked the Council if the City has looked into a blight process instead of an abatement process for the nuisance properties. Discussion was held regarding the differences.

Motion by Robertson, seconded by R. Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council May 10, 2016



Jeremiah Schutt-Mayor

ATTEST:



Chris Ziegler-City Administrator