



COUNCIL PROCEEDINGS

CITY OF WINNEBAGO, MINNESOTA

MINUTES OF THE WINNEBAGO CITY COUNCIL

City of Winnebago

March 8, 2016

A regular meeting of the Winnebago City Council was held on Tuesday, March 8, 2016 at 7:00 p.m. in the Municipal Center Council Chambers.

Mayor Schutt called the meeting to order and conducted roll call. Council members present: R. Johnson, Robertson, Anderson, D. Johnson. Staff Present: City Administrator Ziegler, Deputy City Clerk Sturtz. City Engineer Travis Winter. Interim City Attorney David Frundt.

Motion by R. Johnson, seconded by Anderson to approve the proposed meeting agenda of March 8, 2016 with additions. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Motion by Robertson, seconded by D. Johnson to approve the regular council meeting minutes of February 9, 2016 as written. Discussion was held regarding the Wastewater Plant primary sludge pump hose replacement. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Consent Items

Payments

Motion by Anderson, seconded by Robertson to approve all payments as listed on pages 5-16 of the council packet. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Informational Items

Motion by Robertson, seconded by R. Johnson to approve all informational items as listed on pages 17-29 of the council packet with additions. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Committee and Commission Reports

Motion by Robertson, seconded by Anderson to approve all committee and commission reports as listed on pages 30-35 of the council packet with the addition of the Emergency Services

minutes. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Public Comment

Mayor Schutt opened the meeting to the public. Maria Trevino, 213 5th Ave SE, was present and was concerned about her property tax rolls from 2015 and 2016. Mayor Schutt stated he would contact Maria to set up a meeting to discuss the situation. Hearing no more public comment, Mayor Schutt closed the meeting to the public.

General Business

2015 Audit Report-Tom Olinger-Abdo, Eick and Meyers, LLP

Tom Olinger, Abdo, Eick & Meyers was present to cover the Financial Statements and Management Letter for year ended December 2015. Motion by R. Johnson, seconded by Anderson to approve year ended December 2015 Audit. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Appoint City Attorney

Motion by Robertson, seconded by Anderson to approve David Frundt as the City Attorney and use the option #1 which is retainer and hourly fees for payment. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Charitable Gambling Request-Post Prom

Motion by Robertson, seconded by R. Johnson to approve the charitable gambling request in the amount of \$500.00 to the Blue Earth Post Prom Committee. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Charitable Gambling Request-Bago Fun Fest

Motion by R. Johnson, seconded by Robertson to approve the charitable gambling request in the amount of \$1,200.00 to Bago Fun Fest. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Muir Library Policies-Approve FERPA Statement Addition

Motion by Anderson, seconded by D. Johnson to approve the amendment as stated on page 48 of the council packet to the General Policies for the Muir Library. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Muir Library-Approve Library Card Application Change

Motion by Anderson, seconded by Robertson to approve changing the age from 16 to 18 years of age on the Muir Library Card Application. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resignation-Briar Bonin

Motion by D. Johnson, seconded by R. Johnson to change Briar Bonin's employment status of Police Officer from full time to part time effective March 5, 2016. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Hire Fill-Time Police Officer

Motion by D. Johnson, seconded by Anderson to start the process of filling the full time vacancy for a Police Officer. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Resolution 597-2016, Part Time Police Officer PERA

Motion by Robertson, seconded by D. Johnson to approve Resolution 597-2016 Resolution of Police Declaration. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Demolition Quote

Motion by Anderson, seconded by D. Johnson to approve the Erosion Control quote in the amount of \$3,110 for the demolition of trailer and shed located at 421 3rd St SE. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Annual Review-Jessi Sturtz

Motion by Anderson, seconded by D. Johnson to move Jessi up two steps in the salary schedule retroactive to her anniversary date and an additional step after successful completion of year two at the Minnesota Municipal Clerk's Institute. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve 2016 Street Overlay Quote

Motion by Robertson, seconded by Anderson to approve the Ulland Brothers quote in the amount of \$65,797.60 for the 2016 Street Overlays on 2nd Ave SW from 1st Street to 5th Street. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson.

Authorize Changes to Pool Wages

Motion by R. Johnson, seconded by D. Johnson to approve the wage schedule as stated on page 62 of the council packet for the employees at the swimming pool. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Approve Pool Bath House Flooring Quote

Motion by Anderson, seconded by Robertson to approve the TMI Coatings quote of \$16,900 for

coating the floor of the pool bath house. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Cleveland Ave W Parking Change Proposal-Set Public Hearing

Motion by D. Johnson, seconded by Robertson to set a Public Hearing for April 12, 2016 for a parking change on Cleveland Ave W. Ziegler stated that the City will send out written notice to the residents that will be affected. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Fire Relief Association-Request PERA Cost Analysis

Motion by Robertson, seconded by R. Johnson to authorize the request for a PERA cost analysis to the Relief Association. Discussion was held. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Other Business

No other business was discussed.

Reports

Ziegler thanked Briar and he stated he appreciated getting to know him. He stated that he will be taking a tour in the next couple of weeks of the houses that were tax forfeited. He noted that Jessi and he are putting together a schedule for the Election Judges. He stated that Jessi and he will out of the office next week at the Clerks Conference. He noted that in the near future the Utility Committee will be looking into adjusting the water rates and the tiers. He stated he talked to MN Dot and the City may have mini bump outs instead of the bigger ones. He pointed out that the Utility Committee is working on a solution for the water problems at the Library.

R. Johnson thanked Chris for keeping him informed when he was gone. He thanked Tom and the staff for the good audit. He thanked Briar and stated he has enjoyed working with him. He thanked Jessi and stated that the raise was well warranted. He also noted that bump outs on a truck route is a horrible idea.

Robertson thanked Briar. He welcomed David Frundt as the City Attorney. He congratulated Jessi on her raise.

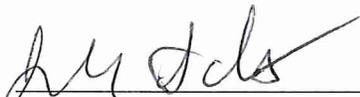
Anderson thanked Briar and stated that whoever comes in will be a hard act to follow. She congratulated Jessi on her raise. She thanked Chris for the information he gathered so she could make a comfortable decision. She stated that there are a lot of new people involved in Bago Fun Fest. She welcomed David.

D. Johnson gave an update on the library. He pointed out that the library is looking for someone on the Library Board. He stated he will miss Briar. He thanked Eric for hiring a good officer. He stated that he is glad to be able to approve Jessi's raise. He thanked Chris for getting the information for him and taking the time to meet with him. He thanked the Council.

Mayor Schutt had nothing to add. .

Motion by Robertson, seconded by R. Johnson to adjourn the meeting. Mayor Schutt called for a vote. The following voted in favor: R. Johnson, Robertson, Anderson, D. Johnson. Motion carried.

Presented to Council April 12, 2016



Jeremiah Schutt-Mayor

ATTEST:



Chris Ziegler-City Administrator